

# PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	DIASANTA		
FIRST NAME	ISAIAH	NAME EXTENSION (JR, SR) N/A	
MIDDLE NAME	MACASA		
3. DATE OF BIRTH (mm/dd/yyyy)	08/17/2001	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	BLOCK 20 LOT 31 PHASE 3 GEMINI
7. HEIGHT (m)	1.65	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	60		VNG Subdivision 109-A
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		TACLOBAN CITY LEYTE
11. PAG-IBIG ID NO.	121356041917	City/Municipality Province	8500
12. PHILHEALTH NO.	13-025654836-5	18. PERMANENT ADDRESS	N/A ACACIA
13. SSS NO.	06-5023437-8	ZIP CODE	House/Block/Lot No. Street
14. TIN NO.	671-499-476		N/A Poblacion 07
15. AGENCY EMPLOYEE NO.	N/A		Subdivision/Village Barangay
			Lawaan Eastern Samar
		City/Municipality Province	6813
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09692309898
		21. E-MAIL ADDRESS (if any)	ldiasanta214@gmail.com

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR, SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DIASANTA			
FIRST NAME	MELECIO	NAME EXTENSION (JR, SR) N/A		
MIDDLE NAME	INCISO			
25. MOTHER'S MAIDEN NAME				
SURNAME	MACASA			
FIRST NAME	EVANGELINE			
MIDDLE NAME	FABILLAR			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LAWAAN CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	10/06/2008	10/04/2014	GRADUATED	2014	N/A
SECONDARY	DIVINCE CHILD ACADEMY	HIGH SCHOOL	10/06/2014	18/05/2018	GRADUATED	2018	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SAINT PAUL SCHOOL OF PROFESSIONAL STUDIES	BACHELOR OF SCIENCE IN ACCOUNTANCY	10/07/2020	11/05/2024	GRADUATED	2024	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	October 15, 2025
-----------	---	------	------------------



[illegible]

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)

Oct. 15, 2025



[illegible]

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

Continue on separate sheet if necessary

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
CHESS	N/A	National Institute of Accounting Technicians
BASKETBALL		
FOREX TRADING		
READING FICTION AND HISTORY		

SIGNATURE	<i>[Signature]</i>	DATE	Oct. 15, 2025
-----------	--------------------	------	---------------



<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>															
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>															
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>															
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>															
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.												
NAME	ADDRESS	TEL. NO.														
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Drivers License, etc.)</td> </tr> <tr> <td style="padding: 2px;">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td style="padding: 2px;">Government issued ID: PhilSys ID</td> </tr> <tr> <td style="padding: 2px;">ID/License/Passport No.: 4916-5187-1037-5362</td> </tr> <tr> <td style="padding: 2px;">Date/Place of Issuance: 29 APRIL 2023</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Drivers License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government issued ID: PhilSys ID	ID/License/Passport No.: 4916-5187-1037-5362	Date/Place of Issuance: 29 APRIL 2023	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 10px;">             Signature (Sign inside the box)  <u>OCT. 15, 2023</u>            Date Accomplished         </td> </tr> </table>	 Signature (Sign inside the box) <u>OCT. 15, 2023</u> Date Accomplished									
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Drivers License, etc.)																
PLEASE INDICATE ID Number and Date of Issuance																
Government issued ID: PhilSys ID																
ID/License/Passport No.: 4916-5187-1037-5362																
Date/Place of Issuance: 29 APRIL 2023																
 Signature (Sign inside the box) <u>OCT. 15, 2023</u> Date Accomplished																
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>SUBSCRIBED AND SWORN to before me this <u>OCT 15 2023</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> </div> <div style="width: 45%; text-align: center;">   <u>ISAIIAH A. DIA SANTA</u> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">           ATTY. EDWIN Y. CHUA            Notary Public            Until Dec. 31, 2028            Person Administering Oath         </td> </tr> </table> </div> <div style="width: 45%; text-align: center;">             Right Thumbmark         </div> </div>		ATTY. EDWIN Y. CHUA Notary Public Until Dec. 31, 2028 Person Administering Oath														
ATTY. EDWIN Y. CHUA Notary Public Until Dec. 31, 2028 Person Administering Oath																