

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE POS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE		1. CS ID No	(Do not fill up. For CSC use only)
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I. PERSONAL INFORMATION

2. SURNAME		BRAZIL	
FIRST NAME		ALEXIS EDMON	
MIDDLE NAME		NOVILLA	
3. DATE OF BIRTH (mm/dd/yyyy)		04/29/2001	
4. PLACE OF BIRTH		TACLOBAN CITY	
5. SEX		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	
6. CIVIL STATUS		<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s	
7. HEIGHT (m)		1.63	
8. WEIGHT (kg)		80	
9. BLOOD TYPE		B	
10. GSIS ID NO.		-	
11. PAG-IBIG ID NO.		-	
12. PHILHEALTH NO.		13-250868439-1	
13. SSS NO.		-	
14. TIN NO.		-	
15. AGENCY EMPLOYEE NO.		-	
16. CITIZENSHIP		<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pts. indicate country:	
17. RESIDENTIAL ADDRESS		N/A House/Block/Lot No. _____ Street _____ N/A Subdivision/Village _____ Barangay _____ SAN MIGUEL LEYTE City/Municipality _____ Province _____ 6518	
18. PERMANENT ADDRESS		N/A House/Block/Lot No. _____ Street _____ N/A Subdivision/Village _____ Barangay _____ SAN MIGUEL LEYTE City/Municipality _____ Province _____ 6518	
19. TELEPHONE NO.		N/A	
20. MOBILE NO.		09983382117	
21. E-MAIL ADDRESS (if any)		alexisbrazil84@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	-	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	-	N/A	N/A
MIDDLE NAME	-		
OCCUPATION	-		
EMPLOYER/BUSINESS NAME	-		
BUSINESS ADDRESS	-		
TELEPHONE NO.	-		
24. FATHER'S SURNAME	BRAZIL		
FIRST NAME	EDMUNDO		
MIDDLE NAME	BACIERRA		
25. MOTHER'S MAIDEN NAME			
SURNAME	NOVILLA		
FIRST NAME	MARIA ALENA		
MIDDLE NAME	LEAL	(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ITO NINO SPED CENTER	ELEMENTARY	2008	2014	-	2014	N/A
HIGH SCHOOL	SAINT PAUL SCHOOL OF PROFESSIONAL STUDIES	HIGH SCHOOL	2018	2020	SENIOR HIGH SCHOOL	2020	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF THE PHILIPPINES TACLOBAN COLLEGE	BACHELOR OF SCIENCE IN MANAGEMENT	2020	2024	-	2024	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE	<i>Austin</i>	DATE	07/21/2024
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[illegible][illegible]

SIGNATURE	<i>Amunin</i>	DATE	07/21/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

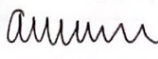


(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
BASIC COMPUTER SKILLS	N/A	JUNIOR PEOPLE MANAGEMENT ASSOCIATION OF THE PHILIPPINES- UNIVERSITY OF THE PHILIPPINES TACLOBAN COLLEGE CHAPTER
INTERPERSONAL SKILLS		UP HALCYON
MARKETING SKILLS		
ORGANIZATION SKILLS		
PLANNING AND SCHEDULING SKILLS		
TIME MANAGEMENT SKILLS		
VERBAL AND WRITTEN COMMUNICATION SKILLS		

(Continue on separate sheet if necessary)

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees) ?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No.: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No.: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ASST. PROF. BARNETT C. BALBERIA</td> <td>TACLOBAN CITY</td> <td>-</td> </tr> <tr> <td>ASST. PROF. MARLA B. SUDARIO</td> <td>PALO, LEYTE</td> <td>-</td> </tr> <tr> <td>MA. JOANNA C. LANTAJO</td> <td>SANTA FE, LEYTE</td> <td>-</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ASST. PROF. BARNETT C. BALBERIA	TACLOBAN CITY	-	ASST. PROF. MARLA B. SUDARIO	PALO, LEYTE	-	MA. JOANNA C. LANTAJO	SANTA FE, LEYTE	-
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MA. JOANNA C. LANTAJO	SANTA FE, LEYTE	-											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules, and regulations of the Republic of the Philippines. I authorize the agency head/ authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: DRIVER'S LICENSE</p> <p>ID/License/Passport No.: H03-22-302368</p> <p>Date/Place of Issuance: ORMOC CITY</p>	<p style="text-align: center;">  Signature (Sign inside the box) <u>7/21/2024</u> Date Accomplished </p>	<p style="text-align: center;">  Right Thumbprint </p>											
<p>SUBSCRIBED AND SWORN to before me this <u>JUL 24 2024</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center;">  MARLENE C. ARINTO OIC - CLERK OF COURT Person Administering Oath </div>													



III. EDUCATIONAL BACKGROUND

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