

APPLICATION LETTER

VISAYAS STATE UNIVERSITY

Main Campus
Baybay City, Leyte, Philippines

December 17, 2024

Dear Hiring Manager,

I am Desiree M. Solejon, a dedicated resident of Ormoc City, writing to express my sincere interest in the Instructor position in the Department of Education at Visayas State University, Baybay City. I hold a degree in Bachelor of Physical Education and graduated as Magna Cum Laude from Eastern Visayas State University in 2024. My active involvement as an athlete of Dancesport Team Ormoc City and an academic scholar of LGU-Ormoc has shaped my commitment to sports and academic excellence which I could bring as an asset to your university.

During my practice teaching at New Ormoc City National High School, I was fortunate to work with inspiring and supportive educators. My months of internship there allowed me to cultivate my teaching skills, leadership, sense of responsibility, and empathy-qualities I believe are essential for a successful teaching career.

My professional background also includes experience as an English as a Second Language (ESL) Teacher for international students, where I enhanced my communication, ICT, and self-management skills. These competencies are vital for both classroom instruction and the efficient handling of administrative tasks.

Having recently passed the September 2024 Licensure Examination for Teachers with a final rating of 90.80%, I am eager to contribute to the academic community of Visayas State University. My dedication to excellence is reflected in my academic and athletic achievements, receiving awards such as Most Outstanding Female Athlete, Most Outstanding Student for Batch 2024 2nd runner up, LGU Awardee for Academic Excellence, and Senior Class Organization Leadership Awardee.

I am confident that my education and experience make me a strong candidate for the position. I look forward to the possibility of joining your team and contributing to the growth of young minds. Should you require further information, I can be reached at 09282785401 or via email at desireesolejonlpt@gmail.com.

Thank you for considering my application.

Best regards,


Desiree M. Solejon
Teacher Applicant