

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	RAMIREZ		
FIRST NAME	GISELLE JOYCE		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	BARBADILLO		
3. DATE OF BIRTH (mm/dd/yyyy)	5/31/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street PABAHAY SAN JUAN Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province
7. HEIGHT (m)	1.46	ZIP CODE	6524
8. WEIGHT (kg)	46		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	N/A MABINI House/Block/Lot No. Street N/A EASTERN POBLACION Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province
10. GSIS ID NO.	NONE	ZIP CODE	6524
11. PAG-IBIG ID NO.	NONE		
12. PHILHEALTH NO.	13-250515837-0	19. TELEPHONE NO.	N/A
13. SSS NO.	NONE	20. MOBILE NO.	09675505104
14. TIN NO.	NONE	21. E-MAIL ADDRESS (if any)	joycegiselle28@gmail.com
15. AGENCY EMPLOYEE NO.	NONE		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	PASCULADO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	HAROLD	NAME EXTENSION (JR., SR) N/A	ALLYSON VENICE R. PASCULADO	1/31/2020
MIDDLE NAME	VILLAMORA		AJ R. PASCULADO	9/19/2022
OCCUPATION	FISHERMAN			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	RAMIREZ			
FIRST NAME	CECILIO	NAME EXTENSION (JR., SR) SR		
MIDDLE NAME	FLORIDA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BARBADILLO			
FIRST NAME	MARY ANN			
MIDDLE NAME	MANATAD		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HILONGOS SOUTH CENTRAL SCHOOL	ELEMENTARY	6/6/2006	3/30/2012	GRADUATED	2012	CLASS SALUTATORIAN
SECONDARY	GRELINA OSMEÑA CHRISTIAN COLLEGE	SENIOR HIGH SCHOOL	6/13/2016	4/6/2018	GRADUATED	2018	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE	NONE	NONE	NONE	NONE	NONE	NONE	NONE
COLLEGE	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	BACHELOR OF SCIENCE IN AGRIBUSINESS	8/13/2018	8/12/2022	GRADUATED	2022	TDP, VSUAAI, MAGNA CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY (MAIN CAMPUS)	MASTER OF MANAGEMENT (AGRIBUSINESS MANAGEMENT)	8/21/2023	7/24/2025	GRADUATED	2025	LATIN HONOR SCHOLARSHIP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 14, 2025
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[illegible]

28	INCLUSIVE DATES				SALARY/ JOB/ PAY GRADE/		COVT
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[illegible]

SIGNATURE		DATE	August 14, 2025
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[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Program	
2. Description of the Program	
3. Date Attended	
4. Location	
5. Duration	
6. Facilitator	
7. Topics Covered	
8. Key Takeaways	
9. Action Items	
10. Feedback	

[illegible]




(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
BASIC ACCOUNTING	International Business Competition (IBC) Finalist for the project Sustainable Currency for Recycling and Academic/Agriculture Provision (SCRAP)	VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION, INCORPORATED
PROFICIENCY IN MICROSOFT OFFICE APPLICATIONS (WORD, EXCEL, POWERPOINT)		
LEADERSHIP AND TEAM FACILITATION		
GARDENING		
CRAFTING OR DIY PROJECTS		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 14, 2025
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>MARICAR B. POSAS</td> <td>BAYBAY CITY, LEYTE</td> <td>N/A</td> </tr> <tr> <td>ANALITA A. SALABAO</td> <td>BAYBAY CITY, LEYTE</td> <td>N/A</td> </tr> <tr> <td>ELSIE T. SALAMAT</td> <td>TACLOBAN CITY, LEYTE</td> <td>N/A</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	MARICAR B. POSAS	BAYBAY CITY, LEYTE	N/A	ANALITA A. SALABAO	BAYBAY CITY, LEYTE	N/A	ELSIE T. SALAMAT	TACLOBAN CITY, LEYTE	N/A		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me</p>															
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 100px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>															



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