

January 17, 2025

LEMUEL S. PRECIADOS

Department Head
Department of Economics
Visayas State University
Visca, Baybay City, Leyte

Good Day Sir!

I would like to apply for the position of **INSTRUCTOR** in the **Department of Economics**.

I have graduated with a degree of Bachelor of Science in Marketing and earned my Professional Education Units at Eastern Visayas State University Tanauan Campus. I am a Licensed Professional Teacher. I believe that my knowledge in management and marketing which tackles mostly in dealing with different individuals, plus an additional skill that I have obtained in the said school made me earned my deep sense of discipline and responsibility which will make me an asset to your institution. I am dependable, courteous, and I can work with less supervision.

It is my goal to combine my range of experience with my ability to be a compassionate and enthusiastic employee who will make a positive contribution to your institution. I can thus commit my sincere dedication to service, willing to follow and practice the values that are set by your office, which can help maintain and achieve its vision and goals.

Attached here is my personal data sheet for your reference. Should you find my qualifications adequate, I am willing to call up for an interview at your most convenient time, here is my active contact number: **09974080636** and my email address: **dennisalvarez218@gmail.com**

Thank You.

Sincerely,

Dennis Lauzon Alvarez
Applicant