

# RICA LOREN D. MONCADA

Philippines

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## OBJECTIVE

To acquire working perspective and experiences in this industry; and to be hired as a regular employee in any company or office to be able to share knowledge with the co-workers and help develop my and their talents, skills, and potentials for the future.

## EDUCATION

Visayas State University –  
Baybay City, Leyte –  
Philippines – Bachelor of  
Science in Agribusiness

## SKILLS

Management and Organize  
Creativity  
Teamwork  
Communicate  
Managing file  
Multitasking

## EXPERIENCE

*September 07, 2022 - 2023*

Operator • Printer Operator • Rosan Copy Center

Print document

Organize document in a file

Sent scan document to the customer

Assess the customer to their file

Editing customers file

*August 2019 – October 2019*

On the Job Training – EGAY'S FARM

## REFERENCES

Available upon request.