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TO:

ROMEL B. ARMECIN

Director

National Abaca Research Center

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Armecin,

I am JUNE PIERCE A. ORACION, a graduate of Bachelor of Science in Agriculture major in Soil Science in the Visayas State University (VSU). I am applying for the vacant position of **SCIENCE AIDE POSITION (contractual) with job code: IVOFEW**; and is very interested to be part of the team.

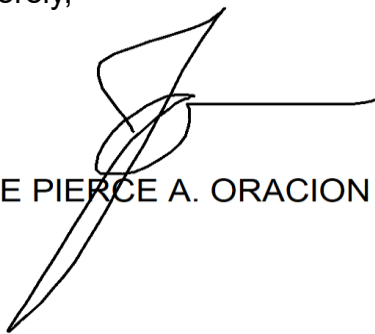
I have some experience working in and out of VSU Registrar's Office as an encoder and admin aide. Besides being a graduate of BS in Agriculture, my background as a former computer science student gave me related experience that honed my skills in data manipulation and encoding.

I am computer savvy, well-organized, efficient, and can work well with a team. I can also work independently when needed with less supervision and can carry tasks with ease. I am very willing to learn new knowledge and skills, in order to fulfill the duties required to perform the job at hand. I am flexible and can adapt to the tasks needed to accomplish at hand. I have great confidence that I can play a vital role in the organization.

I am looking forward for the job, to be part of the team, and working with you.

Sincerely,

JUNE PIERCE A. ORACION

A handwritten signature in black ink, featuring a stylized, cursive 'J' and 'P' that are interconnected, followed by a horizontal line extending to the right.