

SHALOM GRACE C. SUGANO

Department Head
VSU Integrated High School
Visayas State University
Visca, Baybay City, Leyte

Dear Maam,

I am writing to express my interest in applying for a teaching position at your esteemed institution. I have learned through a friend that you are seeking Part-Time Instructor for the upcoming school year 2023-2024. Given my qualifications, I am confident in my ability to contribute effectively as an educator in your school.

I earned my bachelor's degree in Secondary Education with a major in Social Studies from Visayas State University-Main Campus in August 03, 2023, graduating as Cum Laude.

While I may not have prior teaching experience, I am well-prepared to assume the responsibilities of an educator. I have acquired a range of skills and knowledge through engaging in a series of lectures during my college journey, as well as participating in various seminars and training sessions.

I have chosen to submit my application to your institution based on recommendations from friends and teachers who have highlighted your institution's commitment to fostering teacher development. Your reputation for facilitating professional growth through workshops and training both within and beyond the school setting is impressive. My research on schools in the Region has consistently pointed to your institution as a leader in multiple aspects. I firmly believe that aligning with excellence can inspire individuals like me who are dedicated to ongoing self-improvement.

I am enthusiastic about the prospect of gaining my initial teaching experience at your esteemed school. Thank you for considering my application. I eagerly await a positive response.

Best regards,

Enrico P. Bargamento
Applicant