

May 16, 2023

EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Thru: HONEY SOFIA V. COLIS

Director, ODHRM

Dear President Tulin,

Greetings!

I am excited to submit my application as a Security Guard I (Casual). I have almost 5 years in service here in VSU. Aside from that I have also experienced working at the Gaisano Main Omoc and Prince Warehouse Baybay. I believed that I have the requisite skills and abilities to perform the duties and responsibilities that I stipulated exceptionally to traffic incident domestic deputies and report of criminal activity. My performance was above standard and I was frequently praised for my calm and authoritative demeanor even during moment and person and hostility. I am aware that the rate of crime in VSU training and personal characteristics make me a perfect fir to handle both tough situations and pleasant facet to the Visayas State University.

Respectfully yours,


ROLLY C. OQUIAS

Security Guard (Job-Order)