

January 19, 2023

HONEY SOFIA V. COLIS

OIC Director, ODHRM
VSU, Baybay City, Leyte

Dear Ma'am Colis:

I have read your advertisement from the Civil Service Commission website for the vacancy of the position of College Library I. I am very much interested in applying and I believe that I am competent enough to qualify for this valued position.

I am 37 years old, single and in good health. I graduated as a working scholar (READS) with a degree of Bachelor of Library and Information Science from the University of San Jose-Recoletos, Cebu City in May 2012 and passed the Librarians Licensure Examination in November 2012. I am currently pursuing my Master in Library and Information Science in Cebu Normal University and is already in Thesis Writing II. I have been working for more than ten years now as a Librarian. In my ten years of being a practicing Librarian, I am exposed in handling people of different personalities and I have been engaged to different instructional activities that have enhanced my communication and interpersonal skills. I would be very pleased to grab a great opportunity to enhance my skills further, educate more people, and grow professionally by acquiring the said position.

Attached are my resume and credentials for your further perusal. Should this application merit your consideration, please reach me through my email address @ maryloutrosani@gmail.com or through my contact numbers: 09053503962 / 09231596578.

Thank you very much!

Sincerely,

Marylou T. Rosani
Applicant

