

SHARA LIZ DEDACE BREHONIO

Bliss Poblacion Inopacan, Leyte, 6522, Philippines

sharalizbrehonio@gmail.com

(0928) 629 6510/ (0906) 420 4556



Professional Profile

To obtain a position that would best fit my qualifications and develop further my skills and capabilities to work productively and accurately in your company with a deep sense of responsibility and integrity.

Work Experience

ADMINISTRATIVE ASSISTANT (Alternate)

Philippine Statistics Authority (PhilSys)
Hindang Leyte

June 2021- October 2021

REGISTRATION KIT OPERATOR (RKO)

Philippine Statistics Authority (PhilSys)
Hindang Leyte

November 2021- December 2021

CASINO DEALER

Mactan Isla Casino
Agus Road, Ibabao, Lapu-Lapu City, Cebu

September 2018- June, 2021

Game Acquired

- Baccarat
- Super 6

ON-THE-JOB TRAINING

Manadarin Plaza Hotel
Cebu City, Cebu

August 2017- February 2018

Education

Tertiary:

Palompon Institute of Technology

Palompon, Leyte

Bachelor of Science in Hotel and Restaurant Management- Major in Cruise Ship Management
2014– 2018

Saint Joseph College - Supplementary Units (18 UNITS)

Maasin City, Southern Leyte

Bachelor of Secondary Education (BSED)

August 2021- December 2021

Academic/Non-Academic Achievements

- **Lucky Dealer Award**
 - Mactan Isla Resort and Casino, June & August 2019
 - Certificate of recognition for being a lucky dealer

- **Best Employee Award**
 - Mactan Isla Resort and Casino, April 2019
- Certificate of recognition for being the best employee
- **Academic Scholar S.Y. 2015-2018**
- **Civil Service Honor Graduate Eligibility (PD907)**
- **Graduated as a Latin Student in my Bachelor's Degree S.Y. 2018**

Trainings and Seminars Attended

- **Basic Customer Service Relation**
Sabin Resort Hotel, Ormoc City, Leyte- November 28, 2021
- **Basic Training (BT): Personal Survival Technique, Fire Prevention and Fire Fighting, Elementary First Aid, Personal Safety and Social Responsibility**
University of Cebu- METC Mambaling Cebu, City April 2017- May 2017
- **NC II Holder in Housekeeping**
St. Alloysius Training Center Ormoc, City April-May 2016

Skills

- Capable of multitask
- Can speak English, Tagalog and Cebuano
- Computer literate, knowledge on Microsoft Applications (Word, PowerPoint, Excel)
- Strong interpersonal skills, customer service, fast learner, flexible, hardworking, honest

Personal background:

Age:	24	Religion:	Roman Catholic
Gender:	Female	Nationality:	Filipino
Civil Status:	Single	Height:	5'4
Weight:	50kg	Date of Birth:	April 26, 1997

Character References

Mr. MARY ANNE ABEDEJOS

Contact Number: 0965 360 2128

Mr. HESSON EDN-EBN DOBLE

Contact Number: 0977 055 6118

I hereby certify that the above information is true and correct to the best of my knowledge and belief.


Ms. SHARA/LIZ D. BREHONIO
 Applicant