

01 February 2023

JOEL Q. MABALHIN

Head, Department of Teacher Education
College of Education
Visayas State University

Greetings!

It is my desire to do public service. With this letter, I am expressing my sincere interest for an available part-time instructor position in your department.

I am a Licensed Professional Teacher and a reservist in the Philippine Army. As with my work experience, I previously served as a part-time instructor in your respective department for almost two years, handling Professional Education and Filipino Major subjects. I also served as an office staff at the Office of the Municipal Administrator of LGU-Inopacan, assisting the Bids and Awards Committee. In my reservist activities, I am presently detailed at the Alpha Company, 804th Ready Reserve Infantry Battalion stationed at Baybay City, Leyte.

I learned a lot from all of my past work. It provided me with a wide perspective in dealing with different challenges, in establishing good relations with colleagues and superiors, and in expanding my skills and overall development as a person. I am looking forward for a renewed experience working in the same department, most especially on how it would help me improve my profession and at the same time deliver proper public service.

I graduated with the degree Bachelor of Secondary Education – Filipino, along with my military science courses. As of the moment, I am pursuing my graduate studies at Cebu Normal University – Main, with the degree Master of Arts in Education – Filipino Language Teaching.

I am indeed very grateful for the ample time you have spent in reading this letter. If there is any progress about my application, I would be very happy to receive any notification from your office. My contact information is provided for your reference.

Best wishes and more power,

NICKO M. APOSTOL

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