

JEROME T. MATUNOG

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August 06, 2023

Mr. Joel Q. Mabalhin

Department Head

Department of Teacher Education

Visayas State University

Visca, Baybay City, Leyte

Dear Mr. Mabalhin,

I am writing to express my sincere interest in the part-time Instructor position at the Department of Teacher Education, Visayas State University. I have carefully reviewed the competencies and requirements for the role, and I am confident that my passion for education and commitment to professionalism align perfectly with the university's core values.

Exemplifying Integrity and Professionalism:

As an educator, I believe in upholding the highest ethical and moral principles. I always strive to be a role model for my students, demonstrating professionalism and integrity in every aspect of my work. I understand the importance of adhering to the university's policies and guidelines, ensuring that the public interest is always upheld.

Delivering Service Excellence:

Throughout my teaching career, I have been committed to providing an exceptional learning experience for my students. I understand the importance of meeting and exceeding the expectations of both students and colleagues. I take pride in delivering proactive, responsive, and courteous service to create a positive and engaging learning environment.

Communication Savvy:

Effective communication is vital in the teaching-learning process. I am adept at conveying information in a clear and concise manner, ensuring that my students understand the subject

matter thoroughly. Additionally, I actively listen to my students' needs and concerns, fostering a supportive and inclusive learning environment.

Interpersonal Relationship Management:

I firmly believe in the power of collaboration and teamwork in achieving academic excellence. I enjoy working with colleagues, students, and other stakeholders to create a cohesive and productive educational community. My ability to build strong relationships allows me to effectively contribute to the university's mission.

Change Adaptation:

The educational landscape is continuously evolving, and I embrace change as an opportunity for growth. I adapt my teaching strategies and approaches to suit the needs of diverse learners, ensuring that all students have an equal opportunity to succeed.

Functional Competencies:

- Facilitating Learner-Centered Environment: I am well-versed in educational theories and practices that promote active and engaged learning. I strive to create a supportive and learner-centered environment that fosters intellectual curiosity and critical thinking.
- Filipino Values Restoration: Recognizing the significance of cultural values, I incorporate pro-God, pro-people, and pro-nature principles in my teaching to instill a sense of national identity and pride in my students.
- Innovative Teaching Strategies: I continuously seek to enhance my teaching methods by integrating innovative strategies and technologies. I believe in the importance of outcome-based approaches to cater to the evolving needs of today's learners.
- Innovative Instructional Materials Development: I am proficient in designing engaging and interactive instructional materials that utilize both traditional and cutting-edge technologies to enrich the learning experience.

It would be an honor to contribute my expertise and dedication to the esteemed Department of Teacher Education at Visayas State University. I am excited about the opportunity to positively impact the lives of future educators and to further strengthen the academic community at VSU.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications in more detail. Please find my curriculum vitae enclosed for your reference. Should you require any additional information, feel free to contact me at **09292047147** or matunog123jerome@gmail.com.

Sincerely,

Jerome T. Matunog