

June 07, 2023

Dr. Maria Vanessa E. Gabunada
Head, Department of Liberal Arts and Behavioral Sciences
dlabs@vsu.ph
Visayas State University
Visca, Baybay City, Leyte 6521

Dear Ma'am, Gabunada:

Greetings! I am writing to you to express my desire to continue serving as a part-time Social Science instructor in your department, Department of Liberal Arts and Behavioral Sciences. I am a graduate of a Bachelor's degree program in Secondary Education Major in Social Studies in this humble university – Visayas State University.

Teaching is my passion and I know that it is my calling. Thus, I have decided to commit my time, knowledge, and expertise to teach in DLABS. DLABS is one of the departments at VSU that encouraged me to pursue teaching as my profession. By showing my gratitude, my utmost aspiration is not just to teach here, but to serve and realized its mission and vision.

I recently passed the licensure examination for teacher which made me more qualified to handle the work as instructor.

I am currently employed by the department as a part-time instructor, my contract is set to end on June 23rd. I am eager to carry on with my teaching career here in the department, especially under your direction and with the help of the full DLABS teaching staff. Attached in this letter is my resume which you can use for reference.

Thank you for considering my application. I am hoping for your favorable response.

Sincerely,

Elromer S. Taripe
Applicant