

January 5, 2024

Charis B. Limbo- Rivera

Institute of Human Kinetics
Visayas State University
Visca, Baybay City, Leyte

Dear Mrs. Rivera,

I am delighted to learn of your opening for part-time MAPEH teacher through your Facebook page with great interest. I've been waiting for this opportunity to come, I am certain that I will make a positive impact with the department.

I am Mary Ann M. Manatad, 25 years old with a Bachelor's Degree of Secondary Education major in Music, Arts, Physical Education and Health at Visayas State University, graduated as Cum Laude. I have work experience at companies such as Concentrix and Dyninno Company. My past work involvements are mostly from BPO company. The time I spent working makes me realize that money isn't everything when choosing an occupation. It is about enjoying what you do and be able to help others without anything in return. It also helped me develop my time management, communication skills, organization skills and work ethics. I am a hardworking, sincere and dedicated individual.

I want to continue my passion as a teacher and impart my knowledge that I have gained. Although I don't have any previous teaching experience yet. I do have prior experience of interacting and understanding with the students. During my professional courses here in Visayas State University, I was taught to interact with students in the way that it is just not interesting but meaningful. I also learned that you can have fun while learning. I also want to share the experiences I had before how I used all my learnings in real life that was taught to me with my awesome teachers.

Thus, this is my earnest request to please consider my candidate for part-time instructor. I would appreciate the opportunity to discuss my qualifications and suitability. Please find my resume attached.

I am looking forward to hear from you. God bless and God speed!

Sincerely,
Mary Ann M. Manatad