



**MERALYN R. LEBANTE**  
Statistician

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**GENERAL  
INFORMATION**

- Female, 25 years old, Single, Born on 24 August 1994, Filipino by citizenship

**ADDRESS**

- **Home Address:** Brgy. Kambonggan, Baybay City, Leyte, 6521 Philippines  
Mobile Phone No.: (+63)955-866-9709  
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**PROFILE**

- An analytical and hard-working Statistician with a practical hands-on approach, who always perseveres to achieve the best possible results; able to collect and analyze information, and digest facts/figures relating to data analyses and interpretation

**CAREER OBJECTIVE**

- Looking for a position that is related to the field of Statistics and at the same time to be part of a team that indulges professional growth which provides challenging and rewarding career while allowing me to utilize my knowledge and skills

**EDUCATION**

- Master in Management major in Business Management (on-going), Visayas State University, Baybay City, Leyte, Philippines
- *Cum Laude*, Bachelor of Science in Statistics, May 9, 2014, Visayas State University, Baybay City, Leyte, Philippines
- *Salutatorian*, Secondary Education, March 2010, Makinhas National High School, Makinhas, Baybay City, Leyte, Philippines
- *Valedictorian*, Elementary Education, March 2006, Kambonggan Elementary School, Kambonggan, Baybay City, Leyte, Philippines

**QUALIFICATIONS**

- Career Service Level 2 Eligibility (Professional), awarded by the Civil Service Commission on May 9, 2014 (Graduation)
- Skilled in handling statistical software such as SPSS, R and SAS
- Skilled in computer programming (C++, Visual Basic 6.0)

**WORK  
EXPERIENCE**

- Administrative Aide IV at Internal Audit Services Office, City Government of Baybay, February 16, 2016 to present
- Part-timer, Data Analyst, June 2014 to Present
- Job Order Worker at City Government of Baybay, July 1, 2014 to February 15, 2016
- Summer job Project for Employment of Students (SPES) Beneficiary, Baybay City Hall (assigned at Bureau of Internal

- Revenue), summer 2011, 2012, and 2013
- Avon Cosmetics Dealer, 2009 to Present

## SEMINARS/ TRAININGS ATTENDED

- **Seminar on Appraisal and Disposal of Government Property**, Commission on Audit, Candahug, Palo, Leyte, June 18-20, 2019
- **14<sup>th</sup> Community-Based Monitoring System (CBMS) Philippines National Conference**, CBMS International Network, March 5-7, 2018
- **Seminar on Laws and Rules on Government Expenditures**, Commission on Audit, Candahug, Palo, Leyte, October 3-6, 2017
- **Seminar on Internal Control Structure**, Commission on Audit, Candahug, Palo, Leyte, September 19-22, 2017
- **Hands-on Computer Training of BMIS Data Updating & Integration to BNS-OPT Plus Tool**, City Planning and Development Office, LGU-Baybay City, Leyte March 2-3, 2017
- **Workshop on Economic Research Methods**, Department of Economics, Visayas State University, January 9-13, 2017
- **Workshop on Mainstreaming Disaster and Climate Risks in the Ecological Profile of the City of Baybay, Leyte**, LGU-Baybay City, Leyte, October 16-17, 2015
- **Orientation Seminar-Workshop on the Use of R for Statistical Analysis**, Visayas State University, October 22, 2013
- **Monitoring Progress on Decent Work Through Statistics: Pathway to Inclusive Growth**, Visayas State University, October 23, 2012

## AFFILIATIONS

- Treasurer, Officer, and Member, VSU Statistical Society (SY: 2010-2014)
- Member, College of Arts and Sciences (SY: 2010-2014)

## AWARDS

- **Latin Honors (*Cum Laude*)**  
Bachelor of Science in Statistics
- **Outstanding Academic Performance**
- **Dean's Lister**, Master in Management (1<sup>st</sup> Sem. of SY: 2017-2018)

## ADDITIONAL INFORMATION

- *Transcript of Records (TOR), Diploma, and Certificates*

## REFERENCES

- **Ephraim M. Castos**  
Pastor, Allos Harvestime Bible Church  
Baybay City, Leyte  
Mobile No. (+63)935-948-6713
- **Grace J. Tripoli**  
IAS Officer, City Government of Baybay City  
Baybay City, Leyte  
Mobile No. (+63)917-168-8311
- **Lanie E. Oracion**  
Officer in Charge (OIC) – Avon Cosmetics Incorporated  
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