

## **NOREVE JEAN MALACORA - AGAD**

Brgy. Sta. Cruz, Baybay City, Leyte

0928-313-0662

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### **CAREER OBJECTIVE (S)**

1. To be able to excel in this field with hard work, perseverance and dedication.
2. To be able to seek a full time position in a progressive corporation which offers a professional working environment and enables me to grow and use my creativity in analyzing important materials to assist in the research and development lab of your organization.
3. To be able to seek the competitive and challenging environment where I can serve the company and establish an enjoyable career for myself.

### **SUMMARY OF QUALIFICATIONS**

Dedicated and hardworking  
Results-oriented and meticulous person  
Willing to work overtime and on holidays  
Excellent written and oral communication skills  
Excellent organizational and time management skills  
Competent and can work independently with less supervision  
Highly efficient, organized and ability to motivate  
God fearing person

### **PERSONAL INFORMATION:**

Profession	: Registered Chemical Technician
Age	: 28
Date of Birth	: July 27, 1995
Place of Birth	: Baybay, Leyte
Gender	: Female
Civil Status	: Married
Spouse	: Jerdan L. Agad

### **WORK EXPERIENCE**

<b>Company/ Institution</b>	: Visayas State University (VSU)
<b>Position</b>	: Laboratory Chemical Technician
<b>Duration</b>	: May 24, 2021- Present
<b>Responsibilities</b>	

1. Conducts the maintenance and calibration of the laboratory equipment/instrument and properly document them in a logbook.
2. Orients the researchers and student in the instrument operation and supervises the handling and usage of the instrument used in laboratory experiment.
3. Maintains the cleanliness and orderliness in the instrument room, balance room and

laboratory rooms.

4. Makes inventory and record keeping of instrument, its accessories and history.
5. Supervises the stock room chemical storage and inventory.
6. Performs and supervises analysis for MS students and other research related request. Assist chemistry majors and other students in the conduct of the student research and secure laboratory permits.
7. Perform other function as assigned by the department head.

**Company/ Institution** : Visayas State University (VSU)

**Position** : Part-time Instructor

**Duration** : Aug. 25, 2021 –Jan. 28, 2022

**Responsibilities**

1. Facilitate modular and/or conduct online classes as scheduled.
2. Introduce various strategies to enhance the learnings of the students.
3. Conduct applicable modes of assessment of the learning gained by the students from the discussion such as quizzes, long exam and final exam.
4. Calculate and submit grades of students.

**Company** : The First Analytical Services and Technical Cooperative  
(F.A.S.T. Laboratories)

**Position** : Laboratory Chemical Technician

**Duration** : March 4, 2019 – April 23, 2021

**Responsibilities**

1. Responsible in conducting the required physical and chemical laboratory analyses requested by various customers according to the established national and international procedures and standards to produce accurate, timely and relevant test results.
2. Responsible in the preparation of standards and reagents required for the analysis in accordance with prescribed test methods.
3. Performed the maintenance procedures on the assigned equipment.
4. Responsible for the analysis of Specific parameters for water such as alkalinity hardness, chloride, acidity and for wastewater such as BOD, COD, nitrate, ammonia, surfactants, oil and grease and more.
5. Responsible for digestion of water and wastewater for metal analysis using AAS for reading.
6. Participates in Proficiency Testing and other quality assurance programs of the laboratory including method verification and method validation.

**Company** : SC Global Coco Product, Inc.

**Position** : QA Physico- Chemical Analyst

**Duration** : June 2016 – March 2018; July 2018 – March 1, 2019

**Responsibilities**

1. Performs the inspection and analysis of incoming raw materials, processing aids and packaging materials for the finish products.
2. Responsible for the preparation of reagent and standard solutions required for the analysis of raw materials, processing aids and finish products of the company.
3. Performs analysis of free fatty acid (FFA), moisture content, peroxide value,

iodine value, saponification value, color, temperature and sensory test parameters, e.g. oil appearance, odor and presence of physical contaminants.

4. Performs analysis of moisture content, residual oil and cake per minute of copra and vco cake and performs other analyses as required.
5. Performs alkalinity, total hardness, chloride and chlorine content of water.
6. Records and signs all analysis results with honesty.
7. Additional knowledge about GMP and BRC Global Standard for Food Safety.
8. Performs monthly GMP-Internal Audit in all production area.

**Position** : QA Micro Analyst  
**Duration** : March 2018 – July 2018

**Responsibilities:**

1. Responsible for the preparation of different diluents and agar required for the analysis of different finish products of the company.
2. Analyses the aerobic plate count (APC), coliform count, E. coli count and the presence of staphylococcus aureus and salmonella in coco flour and oil samples of the company.
3. Responsible for the microbial analysis of the R.O. water in the plant.

## EDUCATIONAL BACKGROUND

- COLLEGE
  - Course** : Bachelor of Science in Chemistry (BSChem)
  - Thesis Title** : "Levels of Lead in Salog River System in Hilongos, Leyte
  - Name of School** : Visayas State University
  - Location** : VSU, Visca, Baybay City, Leyte
  - Year Graduated** : 2016
- HIGH SCHOOL
  - Name of School** : Visayas State University Laboratory High School (VSULHS)
  - Location** : VSU, Visca, Baybay City, Leyte
  - Year Graduated** : 2012
  - Award Received** : 12<sup>th</sup> with Honors
- ELEMENTARY
  - Name of School** : Sta. Cruz Elementary School
  - Location** : Brgy. Sta. Cruz, Baybay City, Leyte
  - Year Graduated** : 2008
  - Award Received** : Salutatorian

## TECHNICAL SKILLS

- Proficient in Microsoft Office (Word, PowerPoint and Excel)
- Researching
- Good laboratory practice (use of different apparatus)
- Good analytical skills

## TRAININGS / SEMINARS ATTENDED

- **“Philippine Textile Congress 2023”**  
November 7-24, 2023  
Via Zoom
- **“ISO 9001:2015 Awareness and Re-Awareness Seminar”**  
August 29, 2023  
Via Zoom
- **“CAS Curriculum and Instruction Review”**  
August 16, 2023  
Via Zoom
- **“Philippine Textile Congress 2022”**  
November 21-28, 2022  
Via Zoom
- **“Training- Workshop on Soli & Nutrient Management & Assessing Soil Health”**  
August 30-31, 2022  
Via Zoom
- **“Technology Forum on Disaster Risk Reduction & Management”**  
August 25, 2022  
Via Zoom
- **“Analytical Sciences Research Forum”**  
August 17, 2022  
Via Webex Platform
- **“Training-Workshop on Quality Assurance/ Quality Control (QA/QC) and Method Verification/Validation”**  
August 3-4, 2022  
Via Zoom  
Bureau of Soils and Water Management
- **“In-house Training/Seminar on Introduction to Metrology and Industrial Calibration”**  
July 12-13, 2022  
1<sup>st</sup> floor CCE Building, Visayas State University (VSU)
- **“Environmental Health and Safety: Chemical Waste Management”**  
June 27, 2022  
Via Zoom
- **“Training/ Seminar- Workshop on Introduction to Metrology and Verification of Common Laboratory Instrument”**  
June 21-22, 2022  
Department of Physics  
1<sup>st</sup> Floor, Old Library Building, Visayas State University

- **“A Cloud-Based AI-driven Autonomous Lab: Automating Chemical Synthesis Drug sniffer: An Open-Source Workflow for Virtually Screening Billions of Molecules for Binding Affinity to Protein Targets Current Research Trends in Physical Chemistry”**  
June 15, 2022  
Kapisanang Kimika ng Pilipinas
- **“Plantation Herbicide Resistance Management”**  
June 9, 2022  
Crop Life Philippines
- **“Elemental Analysis: Consideration for Trace Level by AAS, ICP and IC”**  
April 8, 2022  
Via Zoom

#### CHARACTER REFERENCES

- **Rosemarie C. Milano**  
F.A.S.T. Laboratories  
Supervisor  
0936-735-4421
- **Dr. Elizabeth S. Quevedo, PhD**  
Dept. of Pure and Applied Chemistry  
Dept. Head  
0917-890-5565
- **Dr. Felix M. Salas, PhD**  
Dept. of Pure and Applied Chemistry  
Visayas State University  
0939-282-2794

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*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*




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**Applicant's Signature**

