

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	DELORINO		
FIRST NAME	JOSEPH	NAME EXTENSION (JR., SR)	
MIDDLE NAME	OANE		
3. DATE OF BIRTH (mm/dd/yyyy)	11/7/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Catarman Northern Samar	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	160 Mendiola Street House/Block/Lot No. Street Zone 3 UEP Zone 3 Subdivision/Village Barangay Catarman Northern Samar City/Municipality Province
7. HEIGHT (m)	1.73m	ZIP CODE	6400
8. WEIGHT (kg)	48.6kg	18. PERMANENT ADDRESS	442 San Juan Street House/Block/Lot No. Street Zone 2 Cawayan Subdivision/Village Barangay Catarman Northern Samar City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	6400
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	N/A	20. MOBILE NO.	09274439542
12. PHILHEALTH NO.	N/A	21. E-MAIL ADDRESS (if any)	joseph.delorino@gmail.com
13. SSS NO.	N/A		
14. TIN NO.	N/A		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	DELORINO		N/A	N/A
FIRST NAME	GERONCIO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	GARDUCE		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	OANE		N/A	N/A
FIRST NAME	JUDITH		N/A	N/A
MIDDLE NAME	GARDUCE			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SABLAYAN ELEMENTARY SCHOOL	ELEMENTARY DIPLOMA	6/5/2004	4/9/2009	GRADUATED	2009	N/A
SECONDARY	CAWAYAN NATIONAL HIGH SCHOOL	HIGH SCHOOL DIPLOMA	6/3/2011	4/11/2015	GRADUATED	2015	N/A
VOCATIONAL / TRADE COURSE	PROVINCIAL TRAINING CENTER	BASIC ENGLISH LANGUAGE	7/29/2024	8/14/2024	PASSED	2024	N/A
COLLEGE	UNIVERSITY OF EASTERN PHILIPPINES	BACHELOR OF ARTS IN POLITICAL SCIENCE	6/2/2017	5/25/2020	GRADUATED	2020	N/A
GRADUATE STUDIES	NORTHERN SAMAR COLLEGES	PROFESSIONAL TEACHING CERTIFICATE PROGRAM	2/13/2021	8/24/2021	GRADUATED	2021	With High Honor
	UNIVERSITY OF EASTERN PHILIPPINES COLLEGE OF LAW	JURIS DOCTOR	8/16/2021	PRESENT	THIRD YEAR		

SIGNATURE		DATE	9/25/24
-----------	---	------	---------

10. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>[Signature]</i>	DATE	9/15/74
-----------	--------------------	------	---------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Writing Court Pleadings	College of Arts and Communication Leadership Awardee	Sigma Kappa Pi Fraternity
Knowledge and Familiarity in Laws and Legal terms	College of Arts and Communication Student Council Leadership Awardee	
Office Management and Secretariat Services	College of Arts and Communication Office of Student Services, Service Awardee	
Community and Field Engagement	Best Quantitative Study Awardee	
Computer Knowledge and Skills	One of the Top Performing Grantee of DOST-Coursera scholarship	
Film making/Video editing		
Graphic Design Skills and Skills		

(Continue on separate sheet if necessary)

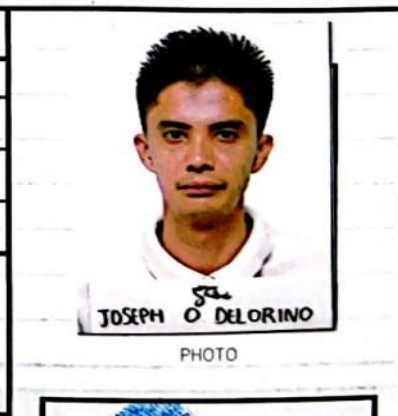
SIGNATURE	<i>[Signature]</i>	DATE	9/25/22
------------------	--------------------	-------------	---------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?
39. Have you acquired the status of an immigrant or permanent resident of another country?
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

41. REFERENCES

NAME	ADDRESS	TEL. NO.
Atty. Jonathan D. Loberio	UEP Zone II	9213571188
Imelda E. Gelera	UEP Zone I	9984395318
Daphne G. Balanon, PhD.	UEP Zone III	9166481268

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance

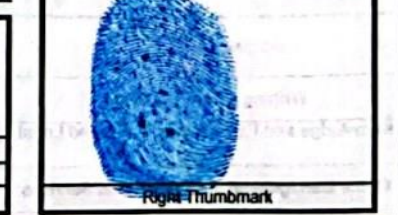
Government Issued ID: PRC

ID/License/Passport No.: 1967934

Date/Place of Issuance: 2/24/2023

Signature (Sign inside the box)

Date Accomplished



SUBSCRIBED AND SWORN to before me this **SEP 25 2024**, affiant exhibiting his/her validly issued Government ID as indicated above.


ATTY. JAYVEE WILFRED C. BAYA, DPA
Notary Public for and in the province of Northern Samar
Commission No. C-02-2023 valid until December 31, 2024
Person Administering Oath
IBP No. 329363 - Dec. 16, 2023
PTR No. 5523701 - Jan. 2, 2024

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **July 03, 2023 – July 31, 2024**
- Position: **Senior Administrative Assistant**
- Name of Office/Unit: **Integrated Bar of the Philippines- Northern Samar Chapter**
- Immediate Supervisor: **ATTY. JONATHAN D. LOBERIO**
- Name of Agency/Organization and Location: **IBP-Northern Samar**
- List of Accomplishments and Contributions (if any)
 - Updated IBP Legal Aid cases and inventory of legal record.
 - Interviewed clients.
 - Accepted call and texts from IBP clients.
 - Consolidated office files and organized the IBP Office.
 - Prepared files and documents to be submitted in IBP National.
 - Drafted Complaint, Judicial affidavits and other legal documents.
 - Attended/observed hearings in courts.
 - Coordinated Referrals from PAO/Court.
 - Referred IBP Clients to their respective lawyers.
 - Assisted Lawyers in handling IBP cases.
- Summary of Actual Duties
 - Organize IBP events.
 - Draft and delivered IBP invitation letters.
 - Engage in Community.
 - Performed other related tasks assigned by lawyers.


JOSEPH O. DELORINO, LPT
(Signature over Printed Name
of Employee/Applicant)

Date: **9/24/2024**

