

ELENITA MAE D. FERNANDEZ

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MARIA VANESSA E. GABUNADA

Department Head

Department of Arts Language and Literature

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Gabunada,

Greetings of peace!

I, the undersigned, seek to secure a Part-time Teaching position at Visayas State University, Department of Arts, Languages and Literature. Given my related experiences and capabilities, I would appreciate your consideration for this job.

I obtained my bachelor's degree in arts majoring in English Language last June 2019 at the Visayas State University (Main Campus) where I also pursued my graduate studies, and last August 2023 I finished my Master of Science in Language Teaching. I have worked in the Literacy Pal Tutorial Center since 2020 and still do online tutorial sessions with seasonal tutees. Last school year 2023-2024, I was a part-time instructor at the Visayas State University Integrated High School catering to Junior High School (Grades 8 and 7) and Senior High School (Grade 11) students. These experiences brought me much learning in terms of instruction and supervision, giving me the chance to learn and develop my pedagogy and communication skills. It also helped me with how to deal with different circumstances professionally. In addition, with the abovementioned experiences, I was able to complete a semester of handling college students, which tested my instructional skills as well as my passion for education together with the support of my DALL family.

With these learnings and experiences, I wish to apply all that I have learned so far and improve them along with the hope to learn more in your institution. I am very excited about the opportunity to join your group once again as a viscan teacher that strives for excellence and quality.

If you wish to contact me, my contact number is +63951044983, and my Gmail is elenitafernandez@vsu.edu.ph.

Thank you and God Bless!

Respectfully,



ELENITA MAE D. FERNANDEZ

Applicant