



## PROFILE

Have the ability to connect and find new friends easily especially in new environment.

Good in using social media platforms with deep functional knowledge of Facebook, Twitter, Instagram and other social media.

Have the ability to relate to other people especially in times of hardship.

Love to explore new things and love to travel to different places.

I do believe that "Everything's happen for a reason"

## CONTACT

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09700898470

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grecildadangs2000@gmail.com

## HOBBIES

Watching Korean movies/series  
Playing Badminton

# GRECILDA F. PABROQUEZ

## EDUCATION

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### Visayas State University

2018 – 2022

Bachelor of Science in Agribusiness

### Baybay City Senior High School

2016-2018

Accountancy Business Management  
With Honor

### Baybay National High School

2012 - 2016

### Patag Elementary School

2006-2012

## WORK EXPERIENCE

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### LGU Baybay, CPDO Department

April 2019–June 2019

Summer job for the students  
Assist in the department

### Visayas State University

January 2023- Present

Admin Aide III(JO)- Legal Affairs and Services

## SKILLS

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- Computer literacy - average
- Communication skills
- Good in handling children

## TRAININGS/ SEMINAR ATTENDED

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- Career Guidance and Job-Seeking Seminar in Statistic-2017
- NGCP Training- year 2019
- Regional Youth Leaders for Peace Summit- 2021
- Mental Health Wellness Seminar- April 25, 2023
- ISO 9001:2015 Awareness & Re-awareness Webinar- August 29, 2023
- The 5S Revolution for Clerk and Heads- November 29, 2023
- HRIS Software Onboarding- December 6, 2023
- From Policy to Practice: EODB, DPA of 2012, and PIA Reorientation for Visayas State University- July 29, 2024
- Seminar Workshop on Basic Records and Archives Management (BRAM)- July 30, 2024
- SALN Compliance; Ensure Transparency and Accountability at Visayas State University- January 28, 2025
- Orientation on Financial Management Transaction- March 13, 2025
- Yung Sumakses ka!: Toolkits for Flourishing- March 4, 2025
- Foresting Psychological Safety in the Workplace- April 30, 2025
- Reorientation Seminar on the Ease of Doing Business Act, Data Privacy Act of 2012, and Privacy Impact Assessment for Visayas State University Personnel- June 10, 2025
- ISO 9001:2015 Awareness & Re-awareness Webinar- September 6, 2025