
DEBRA JEAN M. DALIN-AS

Kilim Baybay City, Leyte Contact
No. 09159823076 Email:
debradalinas@gmail.com



QUALIFICATION

- Dedicated and hardworking individual.
- Exceptionally versatile and adoptability.
- Exposed and interact with a wide variety of personality.

OBJECTIVE

I am currently looking for a position in an environment that offers a greater challenge, increased benefits for me and my family, and the opportunity to help the company advance efficiently and effectively.

PERSONAL DATA

Date of Birth	: September 7, 1993
Citizenship	: Filipino
Sex	: Female
Civil Status	: Single
Height	: 5'3
Weight	: 66kls.
Religion	: Catholic

EDUCATIONAL ATTAINMENT

Tertiary	: VISAYAS STATE UNIVERSITY ViscaBaybay City, Leyte Bachelor of Science in Agribusiness 2014-2018
Secondary Leyte	: BAYBAY NATIONAL HIGH SCHOOL 30 de Diciembre St. Baybay City, 2007-2010
Elementary	: KILIM ELEMENTARY SCHOOL Brgy. KilimBaybay City Leyte 2001-2007

SEMINAR EXPERIENCES

- **Participant**
Stress Management Seminar
VSU Garden Beach Resort Function Hall
17th day of November 2017
- **Facilitator**
Financial Literacy Seminar
VSU Garden Beach Resort Function Hall
17th day of November 2017
- **Participant**
Orientation/Re-orientation of Duties and Responsibilities of dDRCs and AdDRCs, and Cascading of Documents and Records Control Procedure Manuals and Guidelines
- **Participant**
Virtual Data Privacy Act of 2012 Awareness Seminar
- **Participant Success**
Orientation of Guidelines and Procedures on Processes/Services of the Offices under Administrative Services Office "ASO" (2024)
- **Participant Socials**
FINANCIAL TRANSACTION FORUM

PERSONAL AND TECHNICALSKILLS

- Oriented in Microsoft Office Application such as:
 - ✓ Microsoft Office Word
 - ✓ Microsoft Excel
 - ✓ Microsoft Powerpoint
- Communication skills
- Decision making skill

WORK EXPERIENCE(S)

- **Production Specialist**
ON Semi-conductor Phils.
MEPZ-1 Ibo
Lapu-Lapu City, Cebu

- **Results Associate**

The Results Companies
Mactan New Town
Lapu-lapu City
October 1, 2018-February 28,
2019

- **Operator**

Cebu Mitsumi Inc.
Danao City, Cebu
2012-2013

CHARACTER REFERENCES

- **Dr. Catherine C. Arradaza**

Assoc. Prof. V
Department of Horticulture
Visayas State University
ViscaBaybay City, Leyte
Catherine.arradaza@vsu.edu.ph
09176330054

- **Mark Joshua S. Quevedo**

EPS
Graduate Education
Visayas State University
ViscaBaybay City, Leyte
09464729894

- **Maricar B. Posas**

ERA
Graduate Education
Visayas State
University ViscaBaybay
City, Leyte
09155992609

I hereby certify that the above statement are true and correct to the best of my knowledge and belief.



DEBRA JEAN M. DALIN-AS