Ryan C. Dela Cruz

Lim-ao Kananga, Leyte

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09815304077

July 11, 2025

Mary Ann G. Cobico

Head, DPSS

Visayas State University

Baybay City, Leyte

Dear ma'am,

Good day. I am writing to express my sincere intent to apply for a part-time faculty position in your esteemed institution. I have already prepared and am submitting all the necessary application documents; however, I would like to inform you that my official Transcript of Records (TOR) is not yet available at this time.

I am currently awaiting the release of my TOR, which will be issued during our graduation on July 24, 2025. I respectfully request your kind understanding and consideration regarding this matter. I assure you that I will submit my TOR as soon as it becomes available but as of this time, I have below the photos of my grades from the first until the last semester of my entire 4-year study.

I am hoping for your understanding, and I remain enthusiastic about the opportunity to be part of your department's academic team.

Sincerely,

Ryan C. Dela Cruz

#### 4

# C REFRESH SY

GPA 1.393

Subject	Instructor	Units	Midterm	Final	Completion
NSTP 11r RESERVE OFFICERS TRAINING CORPS (ROTC)	REY A. AUGUIS	3		1.75	
ScSc 11n UNDERSTANDING THE SELF	FLORA MAE A. GALENZOGA	3	1.00	1.00	
ScSc 12n READINGS IN PHILIPPINE HISTORY	JULIE ANN Sales CORDOVA	3	1.25	1.25	
Math 11n MATHEMATICS IN THE MODERN WORLD	JOY ANN Abella CANETE	3	2.00	2.25	
COMMUNICATION	RHODORA Abalajen BANDE	3	1.00	1.00	
Envi 11 ENVIRONMENTAL SCIENCE	SAMUEL Olinas BERNALDEZ	3	1.25	1.00	
PhEd 11n MOVEMENT ENHANCEMENT	FAITH SARAH Vega NOPAL	2	1.25	1.25	
SoSt 101 FOUNDATION OF SOCIAL STUDIES	MICHELLE GALLEGO ORDOVEZ	3	1.75	1.75	
SoSt 106 ASIAN STUDIES	MICHELLE GALLEGO ORDOVEZ	3	1.75	1.50	
	GPA			1.393	

## C REFRESH SY

GPA 1.607

Subject	Instructor	Units	Midterm	Final	Completion
NSTP 12r RESERVE OFFICERS TRAINING CORPS (ROTC)	NOEL A CAGASAN	3	1.25	1.25	
PrEd 125 THE TEACHING PROFESSION	JAY C. BANSALE	3	1.50	1.75	
PhEd 12n FITNESS EXERCISE	RUBIE JANE MENDOZA BATIS	2	1.25	1.25	
ScSc 14n PHILIPPINE INDIGENOUS COMMUNITIES	ALAINA G. LARRAZABAL	3	1.00	1.00	
PrEd 123n THE CHILD AND ADOLESCENT LEARNERS AND LEARNING PRINCIPLES	ERNA MAE V. ALAJAS	3	2.00	1.75	
PrEd 128n FACILITATING LEARNER-CENTERED TEACHING	HONEYLYN A. BITANGHOL	3	2.00	1.75	
PrEd 129n TECHNOLOGY FOR TEACHING AND LEARNING 1	KRIEZLYNN KIEL MARDO	3	2.00	2.00	
PrEd 141n THE TEACHER AND THE COMMUNITY, SCHOOL CULTURE AND ORGANIZATIONAL LEADERSHIP	MARIEVIC Siega FLORES- PEÑALOSA	3	1.75	1.50	
SoSt 112 WORLD HISTORY 1 (ANCIENT AND MEDIEVAL ERA)	JAY C. BANSALE	3	1.25	1.50	
	GPA			1.607	

### C REFRESH SY

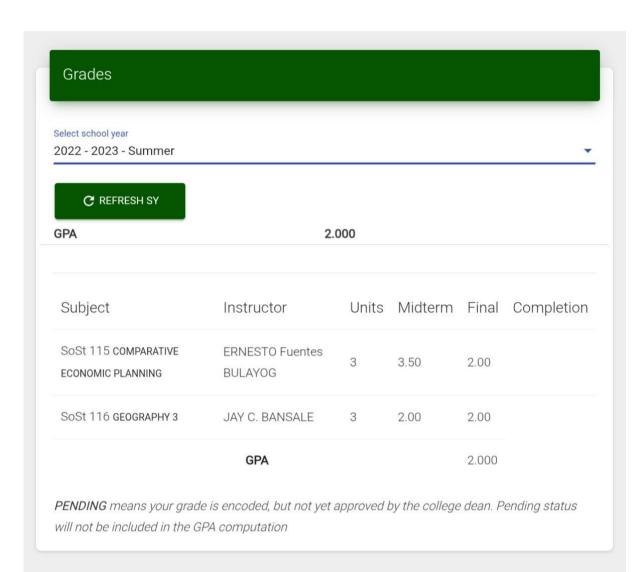
GPA 2.000

Subject	Instructor	Units	Midterm	Final	Completion
Entr 11 THE ENTREPRENEURIAL MIND	MARLON TERAYTAY ANDRINO	3	1.75	1.50	
SpEd 117n FOUNDATION OF SPECIAL AND INCLUSIVE EDUCATION	MARK GIL Ardiente VEGA	3	2.25	2.25	
PrEd 146n ASSESSMENT IN LEARNING 1	HONEYLYN A. BITANGHOL	3	1.75	2.00	
PhEd 13n PHYSICAL ACTIVITIES TOWARDS HEALTH AND FITNESS I	JOVEL M. ABERILLA	2	2.00	1.50	
SoSt 105 GEOGRAPHY 1	MILDRED M. SIAREZ	3	1.25	1.00	
SoSt 111 MACRO ECONOMICS	ERNESTO Fuentes BULAYOG	3	4.25	INC	3.00
SoSt 113 LAW-RELATED STUDIES	ALDRIN Rubi PALERMO	3	2.00	2.00	
SoSt 119 INTEGRATIVE METHODS IN TEACHING SOCIAL SCIENCE DISCIPLINE IN BASIC EDUCATION	HONEYLYN A. BITANGHOL	3	2.00	2.00	
SoSt 122 WORLD HISTORY 2	JAY C. BANSALE	3	2.50	2.25	
	GPA			2.000	

### C REFRESH SY

GPA 1.938

Subject	Instructor	Units	Midterm	Final	Completion
PhEd 14n PHYSICAL ACTIVITIES TOWARDS HEALTH AND FITNESS 2	MICHAEL A GORRE	2	2.50	2.00	
SoSt 114 COMPARATIVE GOVERNMENT AND POLITICS	ANGELIE Edar GENOTIVA	3	2.00	1.75	
SoSt 117 TRENDS AND ISSUES IN SOCIAL STUDIES	MILDRED M. SIAREZ	3	1.50	1.50	
SoSt 107 GEOGRAPHY 2	HONEYLYN A. BITANGHOL	3	1.75	1.50	
SoSt 108 MICROECONOMICS	ERNESTO Fuentes BULAYOG	3	4.00	INC	3.00
SoSt 109 SOCIO-CULTURAL ANTHROPOLOGY	JAY C. BANSALE	3	2.25	2.50	
SoSt 118 RESEARCH IN SOCIAL STUDIES	JAY C. BANSALE	3	2.00	2.00	
SoSt 123 BASIC SCHOOL  MANAGEMENT AND  ADMINISTRATION	BAYRON Sales BARREDO	3	2.00	1.75	
PrEd 161n ASSESSMENT IN LEARNING 2	NICKO M. APOSTOL	3	1.50	1.50	
	GPA			1.938	

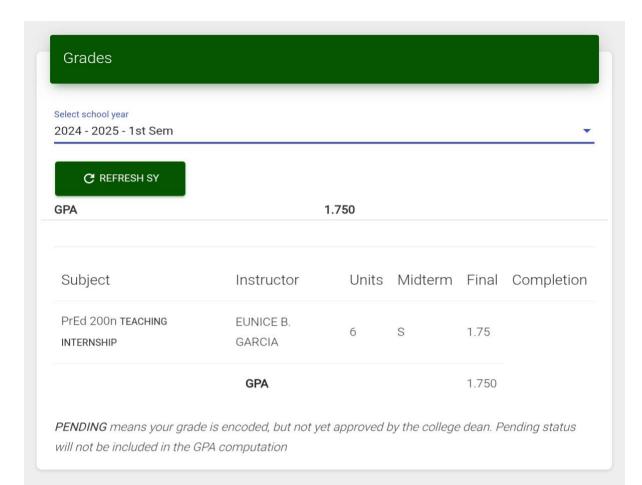


# Grades Select school year 2023 - 2024 - 2nd Sem C REFRESH SY **GPA** 1.500 Instructor Units Midterm Final Completion Subject PrEd 153b FIELD STUDY 1: JETRO L OBSERVATIONS OF TEACHING-LEARNING 3 S 1.25 MACAYAN IN ACTUAL SCHOOL ENVIRONMENT PrEd 154b FIELD STUDY 2: JAY C. 3 PARTICIPATION AND TEACHING S 1.75 BANSALE ASSISTANTSHIP **GPA** 1.500 PENDING means your grade is encoded, but not yet approved by the college dean. Pending status

**PENDING** means your grade is encoded, but not yet approved by the college dean. Pending status will not be included in the GPA computation

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#### Grades Select school year 2024 - 2025 - 2nd Sem **C** REFRESH SY **GPA** 1.464 Subject Units Midterm Final Completion Instructor ScSc 16 LIFE AND WORKS KIM JURAVEE R, 3 1.75 1.50 OF RIZAL BILLONES Litr 13 LITERATURES OF THE APRIL ROSE VILLABER 3 1.50 1.25 **PHILIPPINES** ALOJADO ScSc 13n THE ALDRIN Rubi 3 2.00 1.75 CONTEMPORARY WORLD **PALERMO** Humn 11 ART ELENITA MAE D. 3 1.50 1.25 **FERNANDEZ APPRECIATION** ScTS 11 SCIENCE, LOURD FRANZ 3 1.50 1.25 TECHNOLOGY AND SOCIETY Macavinta GABUNADA MARK LOUIE B. Phlo 11 ETHICS 3 1.25 1.00 SORITA PrEd 191 SPECIAL TOPICS EUNICE B. GARCIA 3 S 2.25

**GPA** 

1.464