

August 18, 2023

**Dr. Edgardo E. Tulin**

President

Visayas State University

Visca, Baybay City, Leyte

**Thru: Lijueraj J. Cuadra**

Head, Dept. of Agricultural Extension and Education

Visayas State University

Visca, Baybay City, Leyte

Ma'am:

Good Day!

I'm writing to express my interest in applying for a position at the Department of Agricultural Education and Extension (DAEEEx), specifically the post of instructor I.

In the four years I spent studying agricultural extension and the two years I spent in agricultural education, I became familiar with a variety of knowledge and abilities in my field of study. I learned about social scientific research, community involvement, and academic background on farming and student teaching-learning methodologies. I was able to earn a very satisfactory grade during my graduate studies while working for four semesters as a graduate teaching assistant at the Department of Agricultural Education and Extension. I was able to work as a part-time instructor at the same department for two semesters after receiving my master's degree, and I was able to earn an outstanding rating.

I consider myself to be someone who is focused, goal-oriented, pleasant to work with, competent, and an achiever. I want to apply these qualities in your department. I think I am qualified for the open post, given my VSU education. The skills that were covered during my education closely matched the qualifications needed for this employment.

I am confident that I can perform and complete my obligations and responsibilities as an educator with the knowledge, willingness, determination, and dedication that God has given me. I would like to further explain my motivation for the position during a personal meeting. Alternatively, you can contact me at [danielcat20@gmail.com](mailto:danielcat20@gmail.com) or call me at 0909-165-9733.

Thank you for your consideration. I look forward to hearing from you.

Sincerely,

**DANIEL A. CATIBO**

Master of Science in Agricultural Education

Applicant