

January 13, 2022

HONEY SOFIA V. COLIS

OIC Director, ODHRM
VSU, Baybay City, Leyte
jobs.vsu.edu.ph

Dear Sir/Madam:

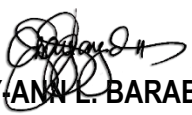
Greetings of peace and joy!

I wish to apply for the position of ADMINISTRATIVE ASSISTANT II POSITION (Clerk IV) as advertised in the VSU Job Portal. I have attached here my competency profile for your reference. I am willing to come to your office for an interview at your most convenient time.

Should you have any questions or concerns, you may contact me at 0910-5219-303 or email me at jbarabad@gmail.com

Thank you very much and God bless.

Respectfully yours,


JAY ANN L. BARABAD
Applicant