

August 23, 2022

DR. ELIZA D. ESPINOSA
Director, ITEEM
Visayas State University
Visca, Baybay City, Leyte

Dear Madam,

Good day!


I express my sincere interest in being a PART-TIME INSTRUCTOR at your institution. I am very willing to be part of your institution since I am very passionate and caring about our environment. Attached in this letter is my resume for your reference.

I graduated Bachelor of Science in Environmental Management SY 2016-2017 and finished my Master's degree in Tropical Ecology last June 2020. I have been attending seminars, training, and workshops on environmental preservation, conservation, and management, which could be an asset in my future endeavors as an instructor. I also gained experience in teaching last SY 2021-2022. I noticed that I love teaching and sharing my knowledge with the students. My education and professional experiences in environmental management and teaching strengthened my capabilities to bring utmost excellence to my future students.

Suppose you find the enclosed qualification suitable for your open position. I can be reached anytime via email at lorrainecristy.ceniza@vsu.edu.ph or my mobile number, +639465338220, at your earliest convenient time.

Thank you very much for your time and consideration.

Respectfully yours,


Lorraine Cristy E. Ceniza