

Job Application Letter

Baybay City, Leyte 6521

March 10, 2023

Subject: Job Application

Dear,

VICENTE A. GILOS

Chief Librarian

Office of the Chief Librarian

Visayas State University

Visca, Baybay City, Leyte

With Regards,

Herewith I send an application letter in response to your advertisement in VSU Job Portal.

I have had experience over the past three years as private tutor at Baybay City Leyte. In that position I'm responsible for tutoring young learners. Addition to that I have had experienced for four months as DEPARTMENT OF EDUCATION SUPERVISOR OFFICIAL (DESO) Technical Support Staff at Commission on Elections year 2019 at Baybay City Leyte. In that position I'm responsible for DEPARTMENT OF EDUCATION SUPERVISOR OFFICIAL (DESO) provide technical assistance and answers to users' questions, assisting users by troubleshooting problems with machines and ballot.

I realize that my resume that I submit cannot explain my qualifications in depth. Therefore, I really hope there is a chance interview, which I can explain how the potential in me will give will be a tremendous asset for Administrative Aide III Clerk I.

Sincerely,



Eve Serato