

APPLICATION LETTER

Dear ma'am/sir,

I am writing to apply for the Instructor position, as advertised on the Universities' page. As an experienced and dedicated educator teaching English for over 10 years, I believe that I possess the necessary skills and qualifications to contribute positively to the continued success of your school.

I completed my Academic Requirements for Master's Degree in English Education at Franciscan College of the Immaculate Conception, Baybay, City, Philippines. During my academic journey, I developed a strong passion for teaching English and inspiring students to develop their language and literary skills.

Throughout my teaching career, I engage and motivate students, creating a positive and conducive learning environment. I firmly believe in the importance of employing various teaching strategies to cater to different learning styles and abilities. Therefore, I strive to incorporate a range of innovative and interactive teaching methods such as project-based learning, group discussions, and multimedia presentations to foster class participation and enhance student comprehension.

I possess knowledge of English literature, grammar, and writing, and I am confident in my ability to effectively convey complex concepts clearly and concisely. Furthermore, I am well-versed in utilizing technological resources such as online learning platforms, interactive whiteboards, and educational software to enhance the learning experience for my students.

In addition to my teaching experience, I have also taken on various leadership roles within the school community. I have served as the English Department Supervisor for four years, where I collaborated with colleagues to develop and implement curriculum improvements, organize school-wide literacy initiatives, and mentor new teachers. My strong communication, organizational, and problem-solving skills have allowed me to successfully fulfill these responsibilities with efficiency and enthusiasm.

Enclosed with this letter, you will find my resume, which provides further details of my qualifications and teaching experience. I would greatly appreciate the opportunity to discuss my application further during an interview, at your convenience. Thank you for considering my application, and I look forward to the possibility of becoming a valuable member of your teaching staff.

Yours sincerely,

Paul James Luzon
Master Teacher II
Baybay National High School