

## Application Letter

**Subject:** Application for Administrative Aide III (Casual)

VSU University Disaster Risk Reduction and Management,

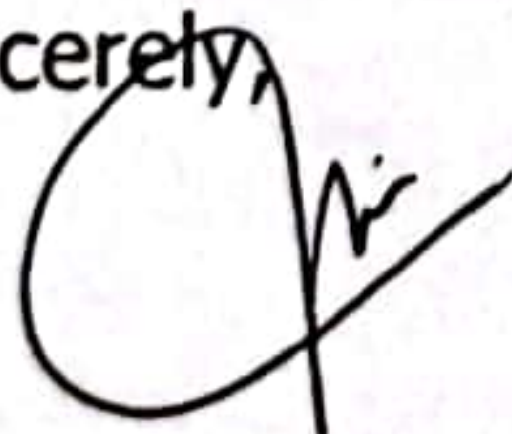
Safety and Security Office

Job Code WQGZFT

Dear Sir /Madam:

I am writing to express my interest in the Application for Administrative Aide III (Casual) you listed recently on your company's website. With a strong background in Administrative skills/experience. I believe that I am well-suited for this role. In my Current position at Panny's Inc. as Office Staff I can impart my current experience in Administrative role in your office, the ability to work with a wide variety of task, and applying appropriate strategies to solve problems. My experiences given me a dedication to attribute aligns with the requirements outlined in your job description. I am very impressed by your company's commitment to Excellent administrative role and achieved specific values or goals. I am confident that my current skills and enthusiasm make me an excellent fit for your team. Enclosed is my resume, which provides further details about my professional background. I would welcome the opportunity to discuss how my qualifications match your needs in more detail. Please reach me by my phone number 09956059100. Thank you for considering my application. I look forward to hearing from you soon.

Sincerely,



MARIANITA M. DEAN