



Carl Bryan P. Varona

Brgy. San Isidro Alangalang, Leyte
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Objective

A Certified Public Accountant with retail services, client relationship and supervisory experience seeking a dependable career to fully utilize hard-earned title, training and skills in a stable dynamic workplace

Experience

- Cebu CFI Community Cooperative** December 1, 2021 - August 30, 2022
Membership Relations Officer
 - Demonstrate respect, friendliness and willingness to help clients whenever needed
 - Increased customer satisfaction by resolving issues
 - Offered friendly and efficient service to clients, handled challenging situations with ease
 - Actively listened to clients, handled concerns quickly
- Seaoil Philippines Inc.** December 16, 2020 - December 23, 2021
Station Head - Palo Branch
 - Performed duties with all applicable standards, policies and regulatory guidelines to promote safe working environment
 - Employ critical thinking to breakdown problems, evaluate solutions and make decisions
 - Handled complaints and provide exceptional service

Education

- Saint Paul School of Professional Studies** 2019
Bachelor of Science in Accountancy
- Alangalang National High School** 2011

Skills

- Administrative Tasks
- Operations Support
- Databases Management
- Communication
- Analytics
- Client Relationship
- Critical Thinking
- Attention to details
- Multi Tasking
- Organization
- Financial Statement
- Quickbooks

Personal Details

- Date of Birth : May 05, 1994
- Marital Status : Single
- Nationality : Filipino
- Height : 5'7ft
- Weight : 68kg

Certifications

- Certified Public Accountant
Sept. 30, 2023 - Oct. 1, 2, 2023
LECPA
- CSE-PPT - Passer
Professional Level
March 26, 2023
- Certified Tax Technician
PACTT
2019

Trainings And Seminars

- Financial Planning for Young Professionals
Athena Global Education
November 16, 2023
- Maximizing Business Potential through Digitalization
Department of Trade and Industry
November 15, 2023
- Tax Updates and Practice
Philippine Association of Certified Tax Technicians, Inc.
August 29 - September 20, 2020
- Quickbooks Online Solutions - Beginner Skills
INTUIT
November 20, 2023
- Bookkeeping with Quickbooks Online
Bookkeeping Solutions by ABPG
November 17-19, 2023
- SEP-SDGs in Action - Virtual Learning Series on Equity and Inclusion
November 20, 2023

Reference

- **Ramil Alagdon - CEBU CFI Community Cooperative**
Branch Manager
09051014238
- **Raymund Araneta - Seaoil Philippines Inc.**
Retail Territory Manager - Visayas
09209777594
- **Atty. Kenneth Bryan Tegio, CPA - Saint Paul School of Professional Studies**
Former Faculty Member
09973013223



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