

DE LEON, YANNY PLEÑOS

Brgy. Libertad Ormoc City, Leyte
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PERSONAL INFORMATION

Full Name: Yanny P. De Leon
Gender: Female
Date of Birth: November 9, 1994
Age: 26
Marital Status: Single
Interests: Reading, Dogs, and Travelling

CAREER OBJECTIVE

I am a Business and Agriculture related graduate looking for any vacant position available in your company/department. I would like to utilize my skills and experiences acquired during my on-the-job training, my stay in the university and from my previous work. Moreover, I would like to develop my ability, work in a workplace with a healthy environment that fosters professional growth and leadership excellence, share my God-given talents and skills and serve the company/department with my best.

EDUCATIONAL BACKGROUND

Primary Education

Ormoc City Central School
Aviles Tan Street, Ormoc City Leyte

Secondary Education

New Ormoc City National High School
Brgy. Don Felipe Larrazabal, Ormoc City Leyte

Tertiary Education

Bachelor of Science in Agribusiness

Visayas State University – Main Campus
Visca, Baybay City, Leyte

SUMMARY QUALIFICATION

- Boar Exam Passer (Licensure Examination for Agriculturist)
- Bachelor Degree holder in Agribusiness
- Possesses good written and oral communication skills
- Responsible, hardworking, and very willing to be trained
- Organized, self-motivated, and highly trustworthy
- Good interpersonal skills
- Knows Microsoft Office (Word, Power Point, Excel)
- Ability to handle stress
- Understands new concepts easily – Quick learner

WORK EXPERIENCE

On-the-Job Trainee

November 2015 – January 2016

Richfund International Co. Ltd. (Agriculture Division)

Chatham House 116 Rufino St. corner Valero St., Brgy. Bel Air Makati City

Technical Support Associate (Back Office/Non-Voice)

June 15, 2016 – December 23, 2019

Concentrix

i1 Building Asiatown IT Park, Cebu City, 6000 Cebu Philippines

LICENSES/ACHIEVEMENTS

Licensure Examination for Agriculturist Board Passer

Last November 28, 29 & 30 2017 at Tacloban, Leyte, Philippines

REFERENCES

Dexter Erwin Intong

Team Leader/Manager, Concentrix Cebu

i1 Building Asiatown IT Park, Cebu City, 6000 Cebu Philippines

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Zyra Grace Colago

Team Leader/Manager, Concentrix Cebu

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