

February 3, 2023

DR. EDGARDO E. TULIN  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru:

ELIZABETH S. QUEVEDO  
Department Head  
Department of Pure and Applied Chemistry  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Tulin,

Greetings in the love of passion for service!

As a secondary school teacher for ten years, it is a professional and personal advantage to reinvent myself and my teaching skills in an academe of excellence, the Visayas State University. In line with this, I would like to express my sincerest interest to apply in your institution. I understand that the vacant position I am applying is Associate Professor V. I might not meet the requirements, however I am sending this application letter to give my sincerest intent to become an instructor in your institution, or whatever position my qualifications fit best.

I graduated Bachelor of Science in Chemistry-Physics at Cebu Normal University last March 2012. I took and passed the Licensure Examination for Teachers that same year. I am finishing my Master of Arts in Education Major in Science (MaEd Science) degree at Palompon Institute of Technology, Palompon, Leyte.

I am currently a Senior High School teacher at Pilar National High School, teaching Science and Research subjects. I've been awarded an Outstanding Teacher in the Results-Based Performance Monitoring System (RPMS) for three consecutive years.

Concerning my experience in the field of Chemistry, I had my On-the-Job (OJT) Training at the Metropolitan Cebu Water District (MCWD) as a laboratory analyst. In addition, I became a Part-time Instructor at Cebu Technological University- San Francisco Campus for a year, teaching General Chemistry and Analytical Chemistry subjects. Moreover, I have applied for the Licensure Examination for Chemical Technician this year. Furthermore, I am looking forward to finishing my Master of Science in Chemistry and passing the Licensure Examination for Chemist in the future.

Should you have further questions, please feel free to reach me at this number, 09512681619, or email me at [richelannpatilla18@gmail.com](mailto:richelannpatilla18@gmail.com).

Thank you for your time and consideration.

Sincerely,

RICHEL ANN G. PATILLA  
Applicant