

CHYRIL MAE B. NODALO

San Vicente Street, Poblacion

Mahaplag, Leyte

Mobile: 09510028168

Email: chymmae08@gmail.com



OBJECTIVE

To work in at a respected organization which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately obtained at Visayas State University

PERSONAL INFORMATION

Birth Date: November 08, 1997

Age: 24

Nationality: FILIPINO

Mother: Elvira Nodaló

Father: Wenefredo Nodaló

Religion: Penticostal/Born again

Place of Birth: Baybay. Leyte

Civil Status: Single

Gender: Female

SKILL AND COMPETENCE

Computer Literate (MS Word, MS Excel and MS Power point)

Proficient typing and transcription

Communication and Interpersonal

Proactive and Responsible

Multitasking

Time Management

Data entry and collation skills

ELIGIBILITY

Licensed Professional Teacher

September 2019

EDUCATIONAL ATTAINMENT

Tertiary Education

School: VISAYAS STATE UNIVERSITY

Degree: Bachelor in Secondary Education, Major in Biological Science

Address: Visca, Baybay City, Leyte

School Year: 2014-2019

Secondary Education

School: Mahaplag National High School

Address: San Isidro, Mahaplag, Leyte

School Year: 2010-2014

Elementary Education

School: Mahaplag Central School

Address: Poblacion, Mahaplag, Leyte

School Year: 2004-2010

WORK EXPERIENCE

On the Job Training/ Practice Teaching
Bato School of Fisheries
September 09,-November 11, 2019

Teleperformance Cebu Insular
November 25, 2019 - February 17, 2020
Technical Service Representative

Private Tutor
November 23, 2020
Home Tutor
Still working in Present

FISBPO
September 21, 2020 - November 19, 2020
Customer Service Representative

TRAININGS

Contact Center Services NCII
Leyte Communications Training Center INC
Tacloban City, Leyte
October 28- November 19,2019

Basic Operations Of Microsoft Office 2010
(Word, Excel, Powerpoint)
Launcher Internet Café and Printing Services
January 4-22, 2021

REFERENCE

Meriam Luna -
"Visayas State University"
Admin Staff

meriam.luna@vsu.edu.ph
09359953253

Arlee Jen C. Avellana -
"Visayas State University"
Department of Teacher Education Instructor
arleejenc.avellana@gmail.com
09654882261

Erna Mae Alajas -
"Visayas State University"
Department of Teacher Education
Instructor
ernaalajas@gmail.com
09367390501

Romulo M. Bernal -
"JESUS CHRIST THE GREAT SHEPHERD MINISTRY"
Head Minister
09550759313

LANGUAGES

Read, Write and Speak
Cebuano
English
Filipino