June 24, 2024

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Visayas State University Department of Arts, Language, and Literature dall@vsu.edu.ph

Dear Ma'am/Sir,

I am writing this letter to express my enthusiasm for the position of Instructor in Department of Arts, Language, and Literature. As an individual with strong passion and dedication in teaching, I am so thrilled to be part and to contribute meaningful teaching-learning experiences to the students. I am a person who exemplifies integrity and professionalism, with high moral values, excellence at work, and strong interpersonal skills.

I graduated with a Degree in Secondary Education major in English at Visayas State University last January 29, 2024 and I have been exposed to different organizations and industries since I was still a student. I worked during pandemic as a Customer Service Representative in one of the leading BPO company in Bohol while pursuing my Degree in Education and became one of the top performers which showed my dedication and excellence in a field apart from my chosen degree. I also worked as an English Teacher to foreign adults and professionals especially European students and became adaptive to time and open to new opportunities and learning.

My past experiences would be strong foundations to become a good instructor and facilitator of learning. I will use these to contribute positive impacts in the field of teaching. I am always open to new opportunities and challenges since these make me more capable and more progressive in my chosen field.

Thank you so much for considering my application. I would really appreciate to hear from you soon.

Sincerely yours,

Estevin Quilla