



VISAYAS
STATE UNIVERSITY



**OFFICE OF THE HEAD OF
THE UNIVERSITY REVIEW
SERVICES**

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To whom it may concern:

It is with great pleasure that I recommend **MS. ANGELICA HEDOL** for the casual position of the Office of the Head of the University Review Services. I know Miss Angelica for her passion and dedication to work and her initiatives concerning duties and tasks assigned to her. For almost three months together, I observed her punctually and honesty in the workplace. In short, she is efficient and of great help to me in accomplishing all my duties and responsibilities. Thus, she is outstanding in adapting to changes, skillful in advertising our services on social media, and versatile in all areas. Moreover, she has already been trained and exposed to all office transactions.

In connection with this, I strongly encourage you to consider her for this position. I am confident that **Miss Angelica** will do great things in the University Review Services office. Do not hesitate to contact me if you have questions. You can contact me through this number 09306429962.

Thank you and more power.

Respectfully yours,

A handwritten signature in blue ink, reading "Christy M. Desades".

CHRISTY M. DESADES, Ph.D.
Head, URS