

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|-------------------------------|---|---|--|
| 2. SURNAME | CAYSON | NAME EXTENSION (JR., SR) | |
| FIRST NAME | JAESON ROI | | |
| MIDDLE NAME | CAÑEZAL | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 05/25/1990 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship |
| 4. PLACE OF BIRTH | METRO MANILA | If holder of dual citizenship, please indicate the details. | <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: |
| 5. SEX | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated | 17. RESIDENTIAL ADDRESS | BLOCK 11 LOT 8 PHASE 1 DOÑA GORGONIA |
| 7. HEIGHT (m) | 5'3" | | House/Block/Lot No. Street |
| 8. WEIGHT (kg) | 50 | | V&G 109 |
| 9. BLOOD TYPE | A+ | | Subdivision/Village Barangay |
| 10. GSIS ID NO. | N/A | | TACLOBAN LEYTE |
| 11. PAG-IBIG ID NO. | 1210 1034 1317 | | City/Municipality Province |
| 12. PHILHEALTH NO. | 1305 0111 9565 | | 6500 |
| 13. SSS NO. | 0630568585 | 18. PERMANENT ADDRESS | BLK 11 LOT 8 PHASE 1 DOÑA GORGONIA |
| 14. TIN NO. | 297 748 999 | | House/Block/Lot No. Street |
| 15. AGENCY EMPLOYEE NO. | N/A | 19. TELEPHONE NO. | V&G 109 |
| | | 20. MOBILE NO. | 0905 028 0850 / 0921 419 8638 |
| | | 21. E-MAIL ADDRESS (if any) | jaeson_roi_25@yahoo.com |

II. FAMILY BACKGROUND

| | | | |
|--------------------------|----------|---|----------------------------|
| 22. SPOUSE'S SURNAME | N/A | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | | N/A | N/A |
| MIDDLE NAME | | | |
| OCCUPATION | N/A | | |
| EMPLOYER/BUSINESS NAME | | | |
| BUSINESS ADDRESS | | | |
| TELEPHONE NO. | | | |
| 24. FATHER'S SURNAME | CAYSON | | |
| FIRST NAME | TEODOLFO | JR | |
| MIDDLE NAME | BOQUELA | | |
| 25. MOTHER'S MAIDEN NAME | | | |
| SURNAME | CAÑEZAL | | |
| FIRST NAME | JULIETA | | |
| MIDDLE NAME | ARPON | | |

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

| 26. | LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP ACADEMIC HONORS RECEIVED |
|-----|---------------------------|--|---|----------------------|------------|--|----------------|--------------------------------------|
| | | | | From | To | | | |
| | ELEMENTARY | SCHOOL OF OUR LADY OF LA SALETTE | PRIMARY | 06/01/2001 | 03/01/2002 | N/A | 2002 | N/A |
| | SECONDARY | SAGKAHAN NATIONAL HIGH SCHOOL | SECONDARY | 06/01/2004 | 03/01/2006 | N/A | 2006 | N/A |
| | VOCATIONAL / TRADE COURSE | | | | | | | |
| | COLLEGE | EASTERN VISAYAS STATE UNIVERSITY | B.S. in GEODETIC ENGINEERING | 06/01/2006 | 03/01/2011 | N/A | 2011 | N/A |
| | GRADUATE STUDIES | ST. PAULS SCHOOL OF PROFESSIONAL STUDIES | JURIS DOCTOR | 07/04/2020 | Present | N/A | N/A | N/A |

(Continue on separate sheet if necessary)

SIGNATURE

DATE

08-09-2020

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

| | | | | |
|-----------|---|------|------------|---|
| SIGNATURE | | DATE | 08-04-2020 | CS FORM 212 (Revised 2017), Page 2 of 4 |
|-----------|---|------|------------|---|

| | | | |
|--|---|---|------------|
| 34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, | | NAME & ADDRESS OF ORGANIZATION (Write in full) | |
| a. within the third degree? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | |
| b. within the fourth degree (for Local Government Unit - Career Employees)? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | AIM | |
| | | If YES, give details: | |
| 35. a. Have you ever been found guilty of any administrative offense? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| | | If YES, give details: | |
| b. Have you been criminally charged before any court? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| | | If YES, give details: | |
| | | Date Filed: _____ | |
| | | Status of Case/s: _____ | |
| 36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| | | If YES, give details: | |
| 37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| | | If YES, give details: | |
| 38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| | | If YES, give details: | |
| b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| | | If YES, give details: | |
| 39. Have you acquired the status of an immigrant or permanent resident of another country? | | | |
| | | If YES, give details (country): _____ | |
| 40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| a. Are you a member of any indigenous group? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | If YES, please specify: _____ | |
| b. Are you a person with disability? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | If YES, please specify ID No: _____ | |
| c. Are you a solo parent? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | If YES, please specify ID No: _____ | |
| 41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) | | | |
| NAME | | ADDRESS | TEL. NO. |
| JANICE PINGOL | | LAS PIÑAS | 9173106637 |
| FERDINAND MEDALLA | | TACLOBAN CITY | 9190060437 |
| JONALYN DADO | | TACLOBAN CITY | 9957720717 |
| 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. | | | |
| Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance | | PHOTO | |
| Government Issued ID: PRC ID | | CAYSON, JAESON ROI C. | |
| ID/License/Passport No.: 0009830 | | PHOTO | |
| Date/Place of Issuance: 11/2017 / METRO MANILA | | Right Thumbmark | |
| SUBSCRIBED AND SWORN to before me this 05 AUG 2020, affiant exhibiting his/her validly issued government ID as indicated above. | | Signature (Sign inside the box) 08-04-2020 Date Accomplished | |
| FRANZ RAYMOND P. ASPA Prosecutor | | Right Thumbmark | |
| Person Administering Oath | | SIGNATURE | |

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

| | | | | |
|-----|---|---------------------------------|-----------------|---------------------------|
| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | NUMBER OF HOURS | POSITION / NATURE OF WORK |
| | N/A | From To | N/A | N/A |

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

| | | | | | |
|-----|--|---|-----------------|--|---|
| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | NUMBER OF HOURS | Type of LD (Managerial/Supervisory/Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
| | LINE AND GRADE SURVEY ORIENTATION SEMINAR | 11/30/2017 11/30/2017 | 4.0 | TECHNICAL | SURVEY TEAM/ MAKATI DEVELOPMENT CORPORATION |

VIII. OTHER INFORMATION

| | | | | | |
|--|----------------------------|--|--|---|---|
| 31. | SPECIAL SKILLS AND HOBBIES | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
| Computer Literate | | BEST IN ATTENDANCE ACCENTURE 2015 | | MAKATI DEVELOPMENT CORPORATION CHOIR | |
| Competitive Oral and Written Communication | | TOP 5 DURING NESTING PERIOD CONVERGYS 2017 | | GEODETIC ENGINEERS OF THE PHILIPPINES REGION VIII | |
| Knowledge in AutoCad and MS Office | | | | | |
| Team Player | | | | | |
| Keen to Details | | | | | |

SIGNATURE DATE