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**June 16, 2025**

**Mr. Reyemar C. Oria**

VSULHS Principal

Visca, Baybay City, Leyte

Dear Mr. Oria,

Greetings!

I am writing to express my utmost interest in the position of mathematics teacher in your reputable institution. I am an alumnus of Visayas State University-Main Campus with a degree of Bachelor of Secondary Education, major in Mathematics, batch 2022, and I am already a licensed professional teacher. Even though I am a novice teacher, my experience and our university equipped me with innovative and student-centered teaching skills that foster an inclusive learning environment. As a math teacher, I also attended computer literacy training to maximize the use of Information and Communication Technology (ICT) and integrate it into my teaching methodologies with a vision of “education is becoming global.” Furthermore, I believe that teaching is my calling.

For additional details regarding my qualifications, please review my attached resume. Thank you for taking the time to consider this application, and I look forward to hearing from you.

Sincerely Yours,

JAPETH A. INDAC