



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
(former Leyte Institute of Technology)  
Tacloban City

ORIGINAL  
Sheet No. 1 of 3

**OFFICE OF THE REGISTRAR**  
**OFFICIAL TRANSCRIPT OF RECORD**

**PERSONAL DATA**

Name : **ZAIREN LUGASAN SUYOM**  
Date of Birth : August 04, 1997  
Place of Birth : DULAG, LEYTE  
Gender : FEMALE  
Civil Status : SINGLE  
Address : BRGY SAN JOSE, DULAG, LEYTE  
Parent/Guardian : TEODORICO/ZENaida SUYOM  
Parent/Guardian's Address : BRGY SAN JOSE, DULAG, LEYTE



**PRELIMINARY EDUCATION**

**STATE OF ADMISSION**

<b>Elementary:</b>	<b>Date Graduated</b>	<b>Course:</b> BSOA
SAN JOSE CENTRAL SCHOOL	2009	<b>Date of Admission:</b> JUNE 2013
<b>Secondary:</b>		<b>Credentials:</b> FORM 137A;138
SAN JOSE NATIONAL HIGH SCHOOL	2013	
<b>College:</b>	<b>Last Attended</b>	

**TITLE OR DEGREE CONFERRED**

**BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION**

**Major:**

**Minor:**

Granted under Authority of the EVSU Academic  
Council and Board of Regents:

**Remarks:** GRADUATED

Special Order No. S-017, s. 2018, Per Board Res. No. 22, s. 2018

**Date of Graduation:** April 04, 2018

**GRANTED CERTIFICATE OF TRANSFER CREDENTIAL**

XXX

**GRADING SYSTEM:**

1.0 Excellent	1.6-2.0 Very Good	2.6-3.0 Fair or Passing	4.1-5.0 Failure	DRP Dropped
1.1-1.5 Superior	2.1-2.5 Good	3.1-4.0 Conditional Failure	INC Incomplete	NG No Grade

**VALID ONLY FOR: EMPLOYMENT**

**O.R. No** : 791645

**Date Issued** : 10-May-18

**Prepared and Certified Correct:**

**RONEL P. VALERIANO**  
In-charge of Records

**GREGORIA C. DE LA CRUZ, MAIS**  
University Registrar

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 Sheet No. 2 of 3

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**ZAIREN LUGASAN SUYOM**

SUBJECT CODE	DESCRIPTIVE TITLE	FINAL RATING	Re-Exam	Credits
<b>2013-2014 FIRST SEMESTER</b>				
ACCTG 113	<b>Bachelor of Science in Office Administration</b> Prin of Accounting(CAI)-Sole Proprietorship	2.5		3.0
BIO SCI 11	Biological Science	2.6		3.0
FIL 11	Komunikasyon sa Akademikong Filipino	2.0		3.0
MATH 12	College Algebra 1	3.0		3.0
ECON 11	Principles of Economics	3.2		0
PE 11	Physical Fitness and Gymnastics	1.9		2.0
ENG 11	Study and Thinking Skills	2.2		3.0
IT 113	Intro to Computer w/ Word Processing Skills and Keyboarding	2.4		3.0
NSTP 11	National Service Traning Program	DRP		0
<b>2013-2014 SECOND SEMESTER</b>				
OA ENT123	Intro to Enterprenuership	3.0		3.0
OA ACCTG123	Prin. of Accounting (CAI)-Partnership	2.4		3.0
OA IT 123	Electronic Spreadsheet	1.9		3.0
FIL 12	Pagbasa at Pagsulat Tungo sa Pananaliksik	2.2		3.0
PHY SCI 11	Physical and Earth Science	3.7		0
OM 123	Fundamental Office Procedures	2.2		3.0
PE12	Rhythmic Activities	1.5		2.0
NSTP 12	National Service Traning Program	3.0		3.0
ENG 12	Writing in the Discipline	INC	2.7	3.0
<b>2014-2015 FIRST SEMESTER</b>				
IT 233	Word Processing with Documents Production	2.1		3.0
PE 13	Individual, Dual, & Team Sports	1.4		2.0
NSTP 11	National Service Traning Program	2.7		3.0
PD 213	Personality Development	3.0		3.0
SH 213	Elementary Shorthand	3.0		3.0
MGT 213	Business Org. & Mgt.	2.5		3.0
SOC SCI 15	Philippine History	5.0		0
IT 213	Presentation Packaging	1.7		3.0
<b>2014-2015 SECOND SEMESTER</b>				
PE 14	Recreational and Leadership Training	1.2		2.0
MATH 36	Elements of Business Mathematics	3.6		0
OM 223	Advance Office Procedures w/ Practicum (200hrs)	2.1		3.0
IT 233	Introduction to Internet & Basic Web Design	INC	2.7	3.0
SH 223	Intermediate Shorthand	2.7		3.0
SOC SCI 22	Society and Culture (Family Planning & Current Issues)	2.5		3.0
PHY SCI 11	Physical and Earth Science	DRP		0
IT 223	Business Integrated Software Application	2.6		3.0
<b>2015-2016 FIRST SEMESTER</b>				
ENG 19	Business Correspondence & Report Writing	1.9		3.0

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 Sheet No. 3 of 3

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## ZAIREN LUGASAN SUYOM

MKTG 313	Principles of Marketing	2.3	3.0
FIN 313	Principles of Money, Credit and Banking	3.0	3.0
LAW 313	Obligation and Contracts	2.2	3.0
IT 223	Database Management System	2.7	3.0
OM 313	Medical Office Procedures	2.9	3.0
SOC SCI 17	General Psychology	2.7	3.0
ACCTG 313	Managerial Accounting	3.0	3.0
<b>2015-2016 SECOND SEMESTER</b>			
HBO 323	Human Behavior in Organization	*	
MGT 323	Management Information System	2.2	3.0
OM 323	Tour Management	1.9	3.0
OM 343	Legal Office Procedures	2.5	3.0
SH 323	Touch Shorthand	2.9	3.0
SOC SCI 16	World History and Geography	2.8	3.0
SOC SCI 21	Rizal's Life, Works and Writing	2.0	3.0
PHY SCI 11	Physical and Earth Science	DRP	0
NSTP 12	National Service Training Program	*	
<b>2016-2017 FIRST SEMESTER</b>			
OM 413	Event Management	2.1	3.0
MKTG 413	Public and Customer Relation	1.4	3.0
IT 413	Current Trends in Info. Tech	1.8	3.0
LIT 11	Literatures of the Philippines	2.3	3.0
HUM 15	Logic	2.6	3.0
ENG 13	Speech Communication	3.0	3.0
ECON 11	Principles of Economics	2.6	3.0
<b>2016-2017 SECOND SEMESTER</b>			
PHY SCI 11	Physical and Earth Science	2.5	3.0
MATH 36	Elements of Business Mathematics	2.4	3.0
SOC SCI 15	Philippine History	1.7	3.0
OM 363	Advanced Keyboarding	2.5	3.0
HUM 413	The Philosophy of Man	INC	0
<b>2017-2018 FIRST SEMESTER</b>			
TAX 413	Income Taxation	3.0	3.0
HUM 14	Philisophy of Man	2.8	3.0
FL 423	Foreign Language	2.7	3.0
SEM 413	Seminar on Current Trends in Off. Mgt	1.0	3.0
MATH 35	Mathematics of Investments	3.0	3.0
<b>2017-2018 SECOND SEMESTER</b>			
OJT 426	On-The-Job Training/Practicum	1.4	6.0
HBO 323	Human Behavior in Organization	1.6	3.0
XXXXXXXXXX TREE PLANTING: PLANTED THE REQUIRED NUMBER OF TREES XXXXXXXXXXXX			
*****TRANSCRIPT CLOSED*****			

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