



CARREN GALVEZ MENDEZ
204 Tres Martirez St. Baybay City, Leyte
carr3nm3nd3z@gmail.com
Contact Number: +639359469129

PERSONAL INFORMATION

AGE : 29 years old
SEX : Female
BIRTHDATE : February 18, 1994
BIRTHPLACE : Baybay City, Leyte
CITIZENSHIP : Filipino
CIVIL STATUS : Single
RELIGION : Roman Catholic
HEIGHT : 5’3
WEIGHT : 58 kls
FATHER’S NAME : Carlos E. Mendez
MOTHER’S NAME : Elena G. Mendez ✝

EDUCATIONAL BACKGROUND

POST GRADUATE :Visayas State University
Master in Management
Major in Agribusiness (2017-2019)

COLLEGE :Visayas State University
Bachelor of Science in Agribusiness (2010-2015)

SECONDARY : Franciscan College of Immaculate Conception (FCIC)
Baybay City, Leyte (2006-2010)

ELEMENTARY : Baybay South Central Elementary School
Baybay City, Leyte (2000-2006)

WORK EXPERIENCE/ EXPOSURE/ INTERNSHIPS

PART-TIME CASHIER

- **Carlyn’s Store**
Baybay City, Leyte
March 2006- Present

On the JOB TRAINING

- **D’RBG Marine Ex-Import Inc.**
Don Sergio Suico St., Riverside, Canduman, Mandaue City, Cebu
May 05, 2014 - June 17, 2014

CUSTOMER SERVICE REPRESENTATIVE

- **Convergys**
Convergys II Bldng, **I.T. Park**, Cebu City, Cebu City, Philippine
September 01, 2015 – January 29, 2016

AACCUP Staff

- Department of Agricultural Engineering
Visayas State University Baybay City, Leyte
October 03, 2016 – October 21, 2016

CLERK

- Visayas State University Credit Cooperative (VSUCC)
Visayas State University Baybay City, Leyte
October 24, 2016 – December 06, 2022

EXTRA CURRICULAR ACTIVITIES & ORGANIZATIONAL INVOLVEMENT

Society of Agribusiness Student (VSU)	Member	2010-2015
College of Management & Economics (VSU)	Member	2011-2015
VSU ROTC Unit	2 nd A Pltn Leader	2010-2011
	A Coy Cmdr	2011-2012
	Ex-O	2012-2013
SK Council (Zone 14, Baybay City)	SK Chairman	2010-2013
SK Federation (Baybay City Chapter)	Member	2010-2013
VSU Ultimate Frisbee Club	Member	2013-2015

SEMINAR/ TRAINING ATTENDED

- | | | |
|--|---------|--------------|
| • COQC Training (VSU)
VSU ROTCU, Visca, Baybay City, Leyte | Trainee | Jun-Aug 2010 |
| • ROTC MS-1,2,31,32,41, & 42
VSU ROTCU, Visca, Baybay City, Leyte | Officer | Aug2010-2013 |
| • RSCT MS-31
8RCDG, Camp Downes, Ormoc City | Trainee | Apr-May 2011 |

<ul style="list-style-type: none"> • RSCT MS-42 8RCDG, Camp Downes, Ormoc City 	Trainee	May 2012
<ul style="list-style-type: none"> • SK Federation Seminars 	Member	2010 - 2013
<ul style="list-style-type: none"> • Business forum with guest speaker “Francis Kong” during CME 1st anniversary 	Participant	March 5, 2011
<ul style="list-style-type: none"> • Business forum with guest speaker “Sandy Javier” of Andoks during CME 2nd anniversary 	Participant	March 7, 2012
<ul style="list-style-type: none"> • Personality Development and Business Ethics Seminar 	Participant	September 14, 2013
<ul style="list-style-type: none"> • Basic Credit Cooperative Seminar in VSUCC 	Participant	November 15, 2017
<ul style="list-style-type: none"> • Gender and Responsive Industry wide Seminar for the Cooperative Development Authority (Region 8) Registered Cooperative 	Participant	October 9, 2019
<ul style="list-style-type: none"> • Probationary Probationary Officer Training Course Arescom Training School, Tanza Cavite 	Trainee	December 13, 2022- April 11, 2023
<ul style="list-style-type: none"> • Animal Production (Ruminants) NCII 	Trainee	July1-August 11, 2023

SKILLS AND CAPABILITIES

- Computer literate (Can manipulate Microsoft Word, Excel, PowerPoint Presentation, Windows Movie maker & Microsoft Photoshop.)
- Oral Communication Skill
- Management Skill
- Good in Human Relationship
- Entrepreneurial Skill
- Marketing and Production Skill
- Agricultural Skill
- Financial Skill
- Survival Skill

INTERESTS

- Sports Related Activities
- Internet Surfing
- Direct Selling
- Online Selling
- Military Related Activities
- Outreach Program Activities

REFERENCES

Professor Arthur IT. Tambong

Head, Department of Agricultural Engineering
Visayas State University

Mobile number: 09286763258

aitambong@yahoo.com

Dr. Nerelito P. Pascual

VSUCC Manager

Visayas State University Credit Cooperative

Mobile number: 09202951702/ Telephone number: 563-7191

Dr. Lourdes B. Cano

Retired Director of ODAHRD

Visayas State University

Mobile Number: 09176341502