

Regie Faith A. Millan
Brgy. Liberty, Hilongos
Leyte, 6505
09472932859
amoncioregiefaith@gmail.com

November 29, 2024

Prof. Epifania G. Loreto
Department Head
Department of Civil Engineering
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am,

Greetings of excellence!

I am writing to express my sincere interest in applying for the position of Instructor I in the Department of Civil Engineering at Visayas State University. I currently serve as a Part-time Instructor in the Department of Civil Engineering at Southern Leyte State University, a role I have held for the past 14 semesters, from September 2020 to December 2024. During this time, I have had the privilege of working alongside dedicated faculty members, gaining valuable teaching experience and enhancing my professional development.

As a licensed civil engineer since 2019, I have consistently worked to refine both my technical expertise and pedagogical approach. My experience at SLSU has enabled me to engage deeply with students, collaborate effectively with colleagues, and contribute to various academic initiatives. These experiences have fostered my growth as an educator, equipping me with the skills to navigate challenges, mentor students, and support the department's goals.

I am eager to contribute my knowledge and skills to Visayas State University's Civil Engineering Department in a full-time capacity. I am committed to upholding the highest standards of teaching, professional growth, and service to both the students and the institution.

Enclosed with this letter are my Curriculum Vitae, Diploma, PRC license, PRC rating, Performance Ratings, Personal Data Sheet, Resume, Certificates of Training/Seminars Attended, Certificate of Employment, Certification of Earned Units and Transcript of Records for your review and consideration.

Thank you for considering my application. I am excited about the opportunity to contribute to the continued success of Visayas State University and look forward to the possibility of discussing how I can be of service to the Department.

Yours sincerely,


Regie Faith A. Millan