

July 15, 2025

Dear Sir/Madam:

Greetings of peace and joy!

I am writing to formally express my intent to join your esteemed institution. With nine years of dedicated teaching experience, I have consistently demonstrated my commitment to fostering academic excellence and holistic student development. Throughout my career, I have actively engaged in curriculum development, instructional innovation, mentorship, ensuring that my teaching practices align with the institution's goals of quality education. My professional journey has allowed me to hone my pedagogical strategies, integrate research-based methodologies, and contribute to a dynamic learning environment that nurtures both intellectual growth and character formation.

In pursuit of continuous professional development, I am currently undertaking my doctoral studies in PhD in Research and Evaluation in Cebu Normal University. This academic endeavor has significantly enriched my capacity to conduct meaningful research, employ data-driven instruction, and contribute to institutional assessment and program development. Through my engagement in scholarly work, I aspire to enhance the research culture within our institution, guiding both students and colleagues in the pursuit of evidence-based practices that drive educational excellence. My commitment to lifelong learning equips me with the expertise necessary to take on greater responsibilities and effectively contribute to the advancement of our academic community.

I firmly believe that my experience, academic qualifications, and passion for education make me a strong candidate for this job

. I am eager to take on new challenges, expand my contributions to the institution, and play a more significant role in shaping the future of our learners. I look forward to the opportunity to discuss my qualifications further and appreciate your consideration of my application. Thank you for your time and support.

Very Sincerely Yours,

ZACHIA RAIZA JOY B. TALILI

Applicant