CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. | 1. CS ID No. | (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PUGOSA		
FIRST NAME	LORESGIN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BALELI		
3. DATE OF BIRTH (mm/dd/yyyy)	[illegible]	16. CITIZENSHIP	☑ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Brgy. Mactang, Pilar, Cebu	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☑ Female		Philippines
6. CIVIL STATUS	☑ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No.: [illegible] / Street: [illegible]; Subdivision/Village: CAPPOOL COTAGE / Barangay: PANGASUGAN; City/Municipality: BAYBAY CITY / Province: LEYTE
7. HEIGHT (m)	1.48		
8. WEIGHT (kg)	53	ZIP CODE	[illegible]
9. BLOOD TYPE	A POSITIVE	18. PERMANENT ADDRESS	House/Block/Lot No.: [illegible] / Street: MONBOS; Subdivision/Village: [illegible] / Barangay: [illegible]; City/Municipality: PILAR CAMOTES / Province: CEBU
10. GSIS ID NO.	[illegible]		
11. PAG-IBIG ID NO.	1211-4731-2854		
12. PHILHEALTH NO.	12-051439811-5	ZIP CODE	[illegible]
13. SSS NO.	[illegible]	19. TELEPHONE NO.	N/A
14. TIN NO.	[illegible]	20. MOBILE NO.	[illegible]
15. AGENCY EMPLOYEE NO.	583-7784	21. E-MAIL ADDRESS (if any)	loresgin.pugosa@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PUGOSA			[illegible]
FIRST NAME	LORETO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MASCARIOLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BALELI			[illegible]
FIRST NAME	GINA			
MIDDLE NAME	ESRATO			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	To	HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ACADEMIC HONORS RECEIVED
ELEMENTARY	[illegible] ELEMENTARY SCHOOL	NA	[illegible]	[illegible]	N/A	2006	2nd Honorable
SECONDARY	DON FLORENCIO B. TORRES MEMORIAL [illegible]	NA	[illegible]	[illegible]	NA	2011	1st Honorable
VOCATIONAL / TRADE COURSE	NA	NA					
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN [illegible]	[illegible]	[illegible]	N/A	2015	Bright Future Scholars
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	[illegible]	[illegible]	[illegible]	N/A	2022	N/A

SIGNATURE		DATE	[illegible], June 202[illegible]

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy) From	To	NUMBER OF HOURS	POSITION / NATURE OF WORK
Society of Agribusiness Students	2018	present		Adviser
Asean Youth Engagement Summit Regional Committee	05/06/2018	present		Regional Committee
CWTS Student Facilitator	06/01/2013	03/01/2014		Facilitator
Sangguniang Kabataan	06/02/2012	[illegible]		SK Councilor
International Pharmaceutical Inc. Happy teeth operation	11/2014	11/2014		Facilitator (VSU Campus)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From	To	NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc)	CONDUCTED/SPONSORED BY (Write in full)
By Changing Herb	[illegible]	[illegible]	3	Managerial	Virtual Seminar
Waste Management and Circular Economy	[illegible]	[illegible]	3	Managerial	Virtual Seminar
PROCESS National Seminar - Workshop on Qualitative Data Analysis using Manual and Software	[illegible]	[illegible]	24	[illegible]	Virtual Seminar
[illegible] Faculty and Staff Consultation on the Implementation of the Limited Face-to-face Classes	[illegible]	[illegible]	3	Technical	Virtual Seminar
International Webinar and Workshop on Food Value Chain in the New Normal	[illegible]	[illegible]	40	Managerial	Virtual Seminar
National Geographical Learning webinar on Academic Writing that is Scaffolded, Relatable, and [illegible]	[illegible]	[illegible]	3	Technical	Virtual Seminar
Training Workshop on the Basics of Structural Equation Modelling (SEM) using R Studio	[illegible]	[illegible]	16	Technical	Virtual Seminar
National Geographical Learning webinar on Keeping It Real - Tips and Techniques for Teaching [illegible]	[illegible]	[illegible]	3	Technical	Virtual Seminar
VSU Faculty Onboarding with a theme "Welcome Academic Year 2021 - 2022"	[illegible]	[illegible]	24	[illegible]	Virtual Seminar
Webinar on Going Beyond Fundamentals of Journal Publishing Reproducibility in Research and [illegible]	[illegible]	[illegible]	4	Technical	Virtual Seminar
Training on Enhancing E-learning Through the Use of [illegible] and Kool [illegible] Applications	[illegible]	[illegible]	3	Technical	Virtual Seminar
Webinar Series on Statistical Analysis using IBM SPSS Software for Management and Economics	[illegible]	[illegible]	3	Technical	Virtual Seminar
Webinar on EU-ASEAN Dialogue on GreenTech and Innovation Mapping: Green Technologies [illegible]	[illegible]	[illegible]	3	Technical	Virtual Seminar
Webinar on EURAXESS ASEAN Career Development Series "How to prepare a good PhD Research [illegible]"	[illegible]	[illegible]	4	Technical	Virtual Seminar
Master of Management Graduate Webinar Series on Social Entrepreneurship	[illegible]	[illegible]	4	Technical	Virtual Seminar
2021 [illegible] Library Webinar Series with the topic entitled: "How to Speak on a Digital Stage and [illegible]"	[illegible]	[illegible]	3	Technical	Virtual Seminar
Financial Management Webinar on Community Managed Savings and Credit Association (CoMSCA)	[illegible]	[illegible]	4	Technical	Virtual Seminar
Science Direct Articles and Journal Webinar on Choosing the Right One for Your Research	[illegible]	[illegible]	4	Technical	Virtual Seminar
Webinar Forum on Unfolding Potential of Financial Technology and Innovations in Advancing [illegible]	[illegible]	[illegible]	4	Technical	Virtual Seminar
Webinar on Control Your Records before They Control You: The Basics of Record Management	[illegible]	[illegible]	3	Technical	Virtual Seminar
Webinar on Organizing VSU Email for Stress-Free Productivity	[illegible]	[illegible]	3	Supervisory	Virtual Seminar
Webinar on TOS and Test Item Analysis	[illegible]	[illegible]	3	Supervisory	Virtual Seminar
Webinar Discord as a Class Communication Tool	[illegible]	[illegible]	3	Technical	Virtual Seminar
Moodle as a Learning Management System (LMS), Virtual Training	[illegible]	[illegible]	24	Technical	Virtual Seminar
Google Classroom as a Learning Management System (LMS), Virtual Training	[illegible]	[illegible]	24	Technical	Virtual Seminar
Learn to Trade Forex Seminar Workshop	[illegible]	[illegible]	24	[illegible]	Summit Hotel Tacloban City
Developing, Pre-testing, Revising and Monitoring of IEC Material Training Workshop	[illegible]	[illegible]	24	Technical	VSU Department of Food Science & Technology
Seminar-Workshop on OBE Syllabus and Table of Specifications (TOS) Preparation and Review	[illegible]	[illegible]	16	Supervisory	VSU, ADE Room 215
8th Regional Business Summit on the International Sustainable Engagement of Philippine [illegible]	[illegible]	[illegible]	24	Managerial	EVSU, Auditorium Tacloban City, Philippines
Regional Forum on Economic and Financial Literacy on "Our planet's wealth, our future's [illegible]"	[illegible]	[illegible]	3	[illegible]	Summit Hotel Tacloban City
PCAARRD-ViARDEC Seminar Series on Socio-Economic Researches in Agriculture, Aquatic and [illegible]	[illegible]	[illegible]	3	Technical	VSU, Center for Continuing Education
Seminar on International Trade Laws and Policies	[illegible]	[illegible]	3	Policies	VSU, Convention Center
Retooling Capacity Building Seminar Workshop	[illegible]	[illegible]	24	Technical	VSU RDE FUNCTION HALL
Asian Association of Agricultural Colleges and Universities Biennial Conference [illegible]	[illegible]	[illegible]	24	Technical	VSU RDE Function Hall
TRAINING WORKSHOP ON SOCIO-ECONOMIC RESEARCH METHODS USING R STUDIO	[illegible]	[illegible]	8	Technical	ViSERDAC VSU City of Baybay Leyte
SOCIAL CAPITAL AS A DETERMINANT OF CIVIC ENGAGEMENT	[illegible]	[illegible]	8	Technical	[illegible] VSU City of Baybay Leyte
ASEAN YOUTH ENGAGEMENT SUMMIT	[illegible]	[illegible]	24	Leadership & [illegible]	Federal Club of Filipinos Youth
TRAINING WORKSHOP ON THE IEC MATERIALS PRODUCTION	[illegible]	[illegible]	16	Technical	Multimedia Dev. Center
WORKSHOP ON THE PREPARATION FOR LEVEL I AACCUP ACCREDITATION	[illegible]	[illegible]	16	Technical	Visayas State University
INNOVATIVE TEACHING STRATEGIES SEMINAR-WORKSHOP	[illegible]	[illegible]	8	Managerial & Technical	Visayas State University
ACCELERATION OF GREEN ECONOMIC DEVELOPMENT SEMINAR (AcciGED)	[illegible]	[illegible]	8	Managerial	Department of Trade and Industry
GENDER AND DEVELOPMENT ORIENTATION SEMINAR	[illegible]	[illegible]	8	Health and [illegible]	Visayas State University
CASE TEACHING AND WRITING SEMINAR-WORKSHOP	[illegible]	[illegible]	16	Managerial	College of Management & Economics
ORIENTATION OF NEWLY HIRED REGULAR AND PART-TIME FACULTY MEMBERS	[illegible]	[illegible]	16	Supervisory	VSU, Center for Continuing Education

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Research Project Staff on "Rapid Market Assessment of [illegible] in Baybay City Leyte - A Market Orientation Approach January 2021- December 2021"	SOCIETY OF AGRIBUSINESS STUDENTS
	Society of Agribusiness Students - Former Adviser	
	Dormitory Former Adviser ([illegible] Cottage)	
	Resource Person during "Seminar Workshop on Simple Bookkeeping and Sustainable Entrepreneurial Ventures through Women's Association	
	Resource Person during "Training Workshop on Financial Management - Simple Bookkeeping to [illegible] Womens Association"	
	Resource Person during "Training Workshop on Financial Management - Product Pricing and Costing to Villaba Farmers	

SIGNATURE		DATE	27, June 2023

IV. CIVIL SERVICE ELIGIBILITY

17. CAREER SERVICE/ RA 1080 (BOARD/BAR)/ UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
				NUMBER	Date of Validity

V. WORK EXPERIENCE

(Include private employment. Start from your present work. Description of duties should be indicated in the attached Work Experience sheet.

18. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0") if applicable	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
09/06/2017	Present	Instructor Substitute	Dept. of Business and Management	₱₱₱₱.₱₱		Contractual	YES
09/06/2016	03/31/17	Part-Time Instructor	Dept. of Business and Management	₱₱₱₱.₱₱		Contractual	YES
8/1/15	8/19/15	Accounting Clerk	CEBO Development Corp. Cebu City	₱₱₱₱.₱₱		Contractual	NO
11/06/2014	3/31/15	Finished Goods Allocator	Magic Melt Foods Corp.	₱₱₱.₱₱		On-the Job Training	NO

SIGNATURE		DATE	27 June 2023

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details: ________
35. a. Have you ever been found guilty of any administrative offense?	☐ YES ☑ NO If YES, give details: ________
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: ________ Status of Case/s: ________
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☑ NO If YES, give details: ________
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details: ________
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?	☐ YES ☑ NO If YES, give details: ________
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☑ NO If YES, give details: ________
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☑ NO If YES, give details (country): ________
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	 ☐ YES ☑ NO If YES, please specify: ________ ☐ YES ☑ NO If YES, please specify ID No: ________ ☐ YES ☑ NO If YES, please specify ID No: ________

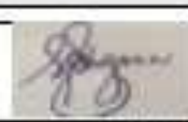
41. REFERENCES

NAME	ADDRESS	TEL. NO.
ANTONIO P. ABAMO	Visayas State University	09209935693
ANALITA A. SALABAO	Visayas State University	09238191103
ANGELITA L. PARADERO	Visayas State University	09754418277

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	
ID/License/Passport No.:	[illegible]
Date/Place of Issuance:	[illegible] DFA Tacloban



Signature (Sign inside the box)

27 June 2022

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this ________________, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath