

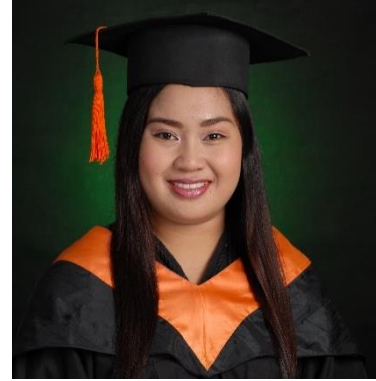
CURRICULUM VITAE

Bug-atan, Marjorie B.

Permanent Address: Brgy. Uguis, Mahaplag Leyte

Contact Number: 0999-429-8720

E-mail address: marjoriebugatan7@gmail.com



Objective: To be able to acquire a suitable job opportunity where I could apply and utilize my knowledge, skills and experiences for the betterment of the institution applied.

Skills: Possesses good management, communication and coordination skills, can socialize with other people and is flexible in adapting to new working environments.

Personal Background:

Date of Birth:	September 18, 1995
Place of Birth:	Baybay City, Leyte
Permanent Address:	Brgy. Uguis, Mahaplag, Leyte
Age:	27
Religion:	Roman Catholic
Height:	5'3
Weight:	65
Citizenship:	Filipino
Name of Mother:	Mariza B. Bug-atan
Name of Father:	Jose D. Bug-atan
Dialects/Language Spoken:	English, Bisaya, Tagalog

Educational Attainment:

Elementary Education

St. Brigids Girls National School
Cabinteely, Dublin, Ireland
2002 - 2008

Secondary Education

Mahaplag National High School
Brgy. San Isidro, Mahaplag, Leyte
2008 – 2012

College Education

Bachelor of Science in Hotel, Restaurant and
Tourism Management
Visayas State University College
Visca, Baybay City, Leyte
2012 – 2016

**2nd College Degree Course
(Supplementary)**

Bachelor of Science in Secondary Education
Major in English
Franciscan Immaculate Concepcion College
Baybay City, Leyte, Philippines
2019 – 2020

Graduate Studies

Masters in Management, Major in Business
Management
Visayas State University College
Visca, Baybay City, Leyte
(1st semester 2022-2023 – Present-Ongoing)

Training:

Housekeeping Attendant/ Coordinator

September 21 – October 8, 2016

Quest Hotel and Conference Center Cebu

Archbishop Reyes Ave., Cebu City, Cebu

Purchasing Clerk

June 22 – September 20, 2016

Quest Hotel and Conference Center Cebu

Archbishop Reyes Ave., Cebu City, Cebu

Exposures:

Catering attendant

December 20-25, 2014

Pauleen's Catering Services

Sitio. Visinal, Brgy. Upper, Mahaplag, Leyte

Food and Beverage Attendant

August 15 – September 6, 2014

Bistro Bai Restaurant

St. Real, Ormoc City, Leyte

Housekeeping Attendant

December 23-30, 2013

Visayas State University (VSU) HOSTEL

VSU, Visca, Baybay City, Leyte

Seminars and Workshops Attended:

March 5, 2022

Certificate of Participation
Recovery Policies on Rebuilding Tourism and Hospitality
Competitiveness: The Asean Way
Lyceum of the Philippines University
Batangas Graduate Schools
(Via Virtual Platform)

December 3, 2021

Certificate of attendance
CME Faculty and Staff Consultation on the Implementation of
Limited Face-to-Face Classes on All Programs
Visayas State University, Visca Baybay City, Leyte.
(Held Virtually)

October 23, 2021

Certificate of Participation
Competencies for Hospitality Management and Strategies for
Tourism Management Students
Cordillera Career Development College
(Held Virtually)

August 23, 2021

Certificate of attendance
Managing and Organizing Social Activities and Events under the
New Normal.
Department of Information and Communications Technology
Mindanao
Cluster 2 (Held Virtually)

July 28, 2021

Certificate of attendance

The Future of Education: “Helping Teachers Stay Relevant”
Singapore (Held Virtually)

July 16, 2021

Certificate of participation

Embracing the Industry’s Perspective Amidst Pandemic
Tourism and Hospitality Management Webinar Series.

Palawan State University

Puerto Princesa City

College of Community and Resources Development- Narra
(Via Zoom and Facebook live)

July 13, 2021

Certificate of Participation

Organizing Open Educational Resources using Sites

Department of Information and Communications Technology

Mindanao

(Held Virtually)

May 20, 2021

Certificate of attendance

“Food Safety and Hygiene Seminar”

Manila, Philippines

September 7, 2019

Certificate of Active Participation

“Stress Management Seminar”

Franciscan Immaculate Concepcion College, Audio Visual Room

BayBay City, Leyte, Philippines

August 30, 2018	<p>Certificate of Participation</p> <p>2nd TVET Administrator and Assessment Center Managers Meeting</p> <p>La Rica Hotel</p> <p>Tacloban City, Leyte, Philippines</p>
August 29, 2018	<p>Certificate of Participation</p> <p>The Deployment of Technical Educational and Skills Development Authority (TESDA) Technology Management Information System (T2MIS)</p> <p>La Rica Hotel</p> <p>Tacloban City, Leyte, Philippines</p>
June 21, 2018	<p>Certificate of Participation</p> <p>Special meeting for TVI's in District III, IV, and V re: Mass Graduation for 2018 Train for Work Scholarship Program</p> <p>Western Leyte College, Conference room</p> <p>Ormoc City, Leyte</p>
February 19, 2016	<p>Event Organizer</p> <p>"Pasundayag sa Gugma" Sonata ko, Handog mo" Post Valentine Concert.</p> <p>Visayas State University Gymnatorium, Visca, Baybay City, Leyte</p>
February 28, 2015	<p>"Business and Strategy Innovation"</p> <p>VSU Convention Hall, Visca, Baybay City Leyte</p>
September 26-28, 2014	<p>1st Hospitality and Tourism Youth Conference - Region 8</p> <p>VSU Convention Hall, Visca, Baybay City, Leyte</p>

March 01, 2014

“Personality Development and Social Graces Seminar”
VSU Center of Continuing Education
Visca, Baybay City, Leyte

February 15, 2014

“Proper Food Handling and Safety in the Food Production Area”, Department of Consumer and Hospitality Mgmt
Visayas State University, Visca, Baybay City, Leyte

September 08, 2013

“The Latest Trend in Hospitality and Tourism seminar”
Hotel Fortuna, Borromeo Street, Cebu City, Philippines

Awards/Special Citation:

Certificate of Appreciation

For hard work dedication and Commitment to accomplish
Duties and responsibilities as a faculty member by submitting grades on time.
Visayas State University, Visca, Baybay City Leyte.
October 5, 2022.

National Certificate Level 2

Technical Educational and Skills Development Authority
Agricultural Crop Production NC II
Godoy's Gold Farm
Brgy. Kan-ipa, BayBay City Leyte
September 9, 2019

National Certificate – II, Food and Beverage Services

Technical Educational and Skills Development Authority
Visayas State University, Visca, Baybay City, Leyte
October 18 – 19, 2015

3rd Placer, Case Study Presentation of the Management 101 Students

Center for Continuing of Education (CCE) Hall, VSU, Visca, Baybay City, Leyte

October 4, 2013

Certificate of Recognition in grateful appreciation for the invaluable and unconditional

Services as Encoder in the School Publication “The light seekers Volume XIV No. “

Mahaplag Gymnasium, Mahaplag Leyte.

29th Day of March 2012

Employment History:

**Part-Time Instructor/ BSHM Program
Secretary**

April 5, 2021 – February 1, 2023 (Present)
Department of Tourism and Hospitality
Management
Visayas State University
Visca, BayBay City, Leyte.

TESDA Officer/ School Supervisor

May 29, 2018 – June 15, 2019
Acedilla Technological Institute, Inc.
Santo. Nino Village, Baybay City, Leyte.

Purchasing Clerk/ officer

April 19, 2016 - March, 2017
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Character References:

Ms. Magnolia C. Lao

Asst. Professor

Department of Consumer and Hospitality Management

Visayas State University, Visca, Baybay City, Leyte

Mobile no. 09271275883

Email Add: magslao@yahoo.com

Ms. Hannah Mae E. Quimbo

Instructor

Department of Consumer and Hospitality Management

Visayas State University, Visca, Baybay City, Leyte

Mobile no. 09557526481

Email Add: hannahmae.quimbo@vsu.edu.ph

Mr. Lawrence Bering

Purchasing Supervisor

P. Rodriguez St. Looc, Lapu Lapu City

lawrencejohnbering@gmail.com

099748019897

Ms. Klenee Grace A. Acedilla

School Principal/ Admin Head

Acedilla Technological Institute Inc.

42. A Mabini Street. Baybay City, Leyte

Mobile no. 09563593230

Email Add: Missentrepreneur_08@yahoo.com