



# EDISON L. BAYO, LPT

## TESDA TVET Trainer

### PROFILE

A dynamic professional with a diverse background that brings a unique blend of expertise in entrepreneurship, education, and administration to the table. Holding a Bachelor of Science degree in Entrepreneurship, complemented by 24 units in Professional Education -a License Professional Teacher and a certified TESDA TVET Trainer.

### PERSONAL INFORMATION

**Address:** Brgy. Pagsang-an Abuyog, Leyte  
**Age:** 27 years old  
**Status:** Married  
**Religion:** Born Again Christian  
**Contact #:** 0935-630-3063 /0992-596-8360  
**Email add:** edsonbayo1997@gmail.com  
**Languages:** English, Tagalog & Bisaya

### SKILLS

- Time Management
- Leadership
- Adaptability
- Teamwork
- Communication
- Conflict resolution
- Computer literacy
- Critical thinking

### LICENSES & CERTIFICATIONS

- ❖ Licensed Professional Teacher
- ❖ Philippines Driver's License Code 1, 2
- ❖ Trainers Methodology (TM 1)
- ❖ National TVET Trainer certificate in Driving NC II
- ❖ National TVET Trainer certificate in Driving NC III
- ❖ Bookkeeping NC III
- ❖ Driving NC II
- ❖ Driving NC III
- ❖ Beauty care Services (Nail Care) NC II
- ❖ Introduction to Electrical Installation and Maintenance
- ❖ Orienting oneself to Environmentally sustainable work standards
- ❖ Microsoft Digital Literacy
- ❖ Introduction to Computer Systems Servicing
- ❖ Exercising Sustainable Development in the Workplace

### EDUCATION

#### ABUYOG COMMUNITY COLLEGE

**SECONDARY EDUCATION (T.L.E Major)- SUPPLEMENTAL**  
2020-2022

#### CEBU TECHNOLOGICAL UNIVERSITY

**MASTER IN PUBLIC ADMINISTRATION**  
2020-2021

#### ABUYOG COMMUNITY COLLEGE

**BACHELOR OF SCIENCE IN ENTREPRENEURSHIP**  
2016-2020

#### VISAYAS STATE UNIVERSITY

**BACHELOR OF SCIENCE IN COMPUTER SCIENCE**  
2015-2016

### WORK EXPERIENCE

#### JSR TECHNICAL VOCATIONAL SCHOOL INCORPORATED

- School Administrator**
- TESDA TVET Trainer**

**August 2020 – March 2024**

*As a School Administrator, in a TESDA and LTO accredited institution, I oversaw daily operations, managed budgets, and developed policies to ensure compliance with TESDA and LTO standards.*

*As a TESDA TVET trainer, I have successfully trained seven (7) batches of trainees in Driving NC II, focusing on defensive driving techniques and helping them passed the National Certification assessment conducted by TESDA*

- ❖ Practicing COVID-19 Preventive Measures in the Workplace
- ❖ Diesel Engine Tune up
- ❖ Basic Spray Paint
- ❖ Introduction to automotive Servicing
- ❖ Automotive Battery Servicing
- ❖ Participating, Receiving & Responding to Workplace Communication
- ❖ Establishing & Operating Micro-Small Enterprise
- ❖ Lifelong learning skills: Basic Health Care for TVET Provider
- ❖ Working in Gender-Diverse Environment
- ❖ Entrepreneurship Training Program
- ❖ Entrepreneurial Mind-setting
- ❖ Performing Solid Waste Management in the Workplace
- ❖ 9th Regional Business Summit
- ❖ Personality Development Seminar