SODE

MIDDLE NAME

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only Print legibly. Tick appropriate boxes (🔲 and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. . PERSONAL INFORMATION 2. SURNAME CATAYOC IAME EXTENSION (JR., SR) FIRST NAME MA. THERESA MIDDLE NAME MANAWATAO 3. DATE OF BIRTH 16. CITIZENSHIP 4/3/1997 ☑ Filipino □ Dual Citizenship (mm/dd/yyyy) □ by birth □ by naturalization 4. PLACE OF BIRTH ORMOC CITY If holder of dual citizenship, Pls. indicate country: please indicate the details. 5. SEX □ Male ☑ Female PUROK 1 17. RESIDENTIAL ADDRESS ☑ Single ☐ Married 6 CIVIL STATUS House/Block/Lot No. Street □ Widowed □ Separated DON POTENCIANO LARRAZABAL ☐ Other/s: Subdivision/Village Barangay ORMOC LEYTE 5'2 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) 54kg ZIP CODE 6541 18. PERMANENT ADDRESS PUROK 1 9. BLOOD TYPE AΒ House/Block/Lot No. Street DON POTENCIANO LARRAZABAL N/A 10. GSIS ID NO. Subdivision/Village Barangay ORMOC LEYTE 121238202831 11. PAG-IBIG ID NO. City/Municipality Province 13-250729813-7 12. PHILHEALTH NO. ZIP CODE 6541 06-4067731-4 N/A 13. SSS NO. 19. TELEPHONE NO. 14. TIN NO. 3507734990000 09385076698 20. MOBILE NO. N/A 15. AGENCY EMPLOYEE NO. 21. E-MAIL ADDRESS (if any) Matheresacatayoc03@gmail.com FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A N/A FIRST NAME N/A N/A MIDDLE NAME N/A OCCUPATION EMPLOYER/BUSINESS NAME N/A N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. CATAYOC 24. FATHER'S SURNAME NAME EXTENSION (JR., SR) FIRST NAME **RUBEN** TASAN MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME MANAWATAO FIRST NAME LETECIA

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND									
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS		
			From	То	(ii not graduated)		RECEIVED		
ELEMENTARY	L. CABAHUG	PRIMARY 5/ SECONDARY 6/		4/1/2009	N/A	2008-2009	2ND HONOR		
SECONDARY	PRIMONA HOLY INFANT ACADEMY			4/1/2013	N/A	2013-2014	WITH HONOR		
VOCATIONAL / TRADE COURSE	N/A I N/A		N/A	N/A	N/A				
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY ORMOC CITY CAMPUS	BACHELOR OF SECONDARY EDUCATION MAJOR IN BIOLOGICAL SCIENCE	6/1/2013	4/4/2017	N/A		CHED SCHOLAR		
GRADUATE STUDIES	PALOMPON INSTITUTE OF TECHNOLOGY	MASTER OF ARTS IN SCIENCE EDUCATION	8/1/2018	PRESENT	12	PRESENT			
(Continue on separate sheet if necessary)									
SIGNATURE		DA	TE	A	ugust 21, 2021				

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	SERVICE ELIC	1080 (BOARD/ BAR) UNDER		DATE OF				LICENSE (if ap	plicable)
	RATING SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable) RATING CONFERMENT CONFERMENT CONFERMENT		NUMBER	Date of Validity					
PROFESSIONAL TEACHER		81.0	9/24/2017	TACLO	BAN CITY		1600473	4/3/202	
WORK	EXPERIENCE		(Co	ntinue on separate sheet	if necessary)				
		nt. Start from your recent	t work) Description	of duties should be	indicated in the attached	Work Expe	rience sheet.		
-	LUSIVE DATES mm/dd/yyyy) To	POSITION T (Write in full/Do not			ENCY / OFFICE / COMPANY I/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'' SERVIO (Y/ N)
1/2019	6/1/2021	SECONDARY SCIEN	ICE TEACHER	DR. CARIDAD C LABE EDUCATION CENTREX		14000.00	N/A	FIXED EMPLOYEE	
2/1/2019	1/1/2020	ELEMENTARY SUBST	TUTE TEACHER	MONTERICO ELEMENTARY SCHOOL		21000.00	N/A	SUBSTITUTE	Υ
)/1/2019	11/1/2019	SECONDARY T	EACHER	IPIL NATIONAL HIGH SCHOOL		21000.00	N/A	SUBSTITUTE	Υ
1/2018	9/1/2018	MONITORING	AGENT	CITY TREASURERS OFFICE		6000.00	N/A	JO	Υ
1/2018	4/1/2018	OFFICE CL	.ERK	ORMOC (CITY CHAMBER	6000.00	N/A	JO	Υ
	1								
	1								
				Ī		Ī	1	1	

		(Cor	ntinue on separate sheet				
SIGNA	TURE			DATE	August 21, 202	21	

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		d/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK	
LEYTE REFORESTRATION PROJECT	3/1/2019	PRESENT	600.0	VOLUNTEER TE	EACHER	
(Con-	tinua an congreto	phoet if necessary				
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PR		sheet if necessary) TENDED				
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for th	e last five (5) years	for Division Chief/	Executive/Manage	rial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN	DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
TEACH ENGLISH AS A FOREIGN LANGUAGE			120.0	TECHNICAL	MICHAEL CHRISTIAN	
ADVANCED COMPUTER LITERACY PROGRAM	5/13/2017	5/26/2017	72.0	TECHNICAL	ENGR. AMADO REY SALVAME	
(Con	tinue on separate :	sheet if necessary)				

VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGN (Write in full)	IITION	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
COMPUTER LITERATE	N/A		N/A		
COMMUNICATION SKILLS					
INTERPERSONAL SKILLS					
MULTITASKING					
ABILITY TO HANDLE STRESS					
SINGING					
PLAYING GUITAR					
(Continue on separate sheet if necessary)					
SIGNATURE		DATE	August 21, 2021		

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34.	Are you related by consanguinity or affinity to the appointing of chief of bureau or office or to the person who has immediate as Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Carea		☑ NO ☑ NO Is:				
35.	5. a. Have you ever been found guilty of any administrative offense?			☑ NO ls:			
	b. Have you been criminally charged before any court?			☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:			
36.	Have you ever been convicted of any crime or violation of any any court or tribunal?	law, decree, ordinance or regulation by	☐ YES If YES, give detai	☑ NO ls:			
37.	Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, fin in the public or private sector?	☐ YES ☑ NO If YES, give details:					
38.	a. Have you ever been a candidate in a national or local elect Barangay election)?	☐ YES ☑ NO If YES, give details:					
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local c	☐ YES ☑ NO If YES, give details:					
39.	Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES ☑ NO If YES, give details (country):			
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magnand (c) Solo Parents Welfare Act of 2000 (RA 8972), please a						
a.	Are you a member of any indigenous group?		☐ YES ☑ NO If YES, please specify:				
b.	Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:				
C.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:					
41.	REFERENCES (Person not related by consanguinity or affinity to applicant /	/appointee)					
	NAME	TEL. NO.	ID picture taken within				
	MAXIMO NARIDO DON POTENCIANO LAR ORMOC CITY, LE		9053496433	the last 6 months 3.5 cm. X 4.5 cm (passport size)			
	WILLA MAE HIYOCA LAPULAPU CITY, CEBU DON POTENCIANO LARRAZABAL		9672249530	With full and handwritten name tag and signature over printed name			
40	MARILOU CABELIDA	9956018914	Computer generated or photocopied picture				
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represen agree that any misrepresentation made in this document administrative/criminal case/s against me.	Republic of the distribution di	is not acceptable PHOTO				

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		
Government Issued ID: PRC ID		
ID/License/Passport No.: 1600473	Signature (Sign inside the box)	
Date/Place of Issuance: 01/10/2018 TACLOBAN	August 21, 2021 Date Accomplished	Right Thumbmark
SUBSCRIBED AND SWORN to before me this	, affiant exhibiting his/her validly issued	government ID as indicated above.
	Person Administering Oath	
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