

October 04, 2025

DR. ROMEL B. ARMECIN
Director
National Abaca Research Center
Visayas State University
VSU, Visca, Baybay, City, Leyte

Dear Dr. Lina:

I am writing to express my strong interest in the Laboratory Technician position at National Abaca Research Center VSU, which I saw in HRIS jobs.vsu.edu.ph. With my strong work ethic, physical fitness, and proven ability to handle a variety of maintenance and operational tasks, I am confident I possess the skills and dedication to be a valuable member of your team and to learn more apart from the job that I am doing to present.

I graduated of Bachelor of Science in Agriculture, at the Visayas State University last 2011. I have 7 years of experience as a Science Research Assistant and 6 years as a laboratory technician in the Department of Agronomy. I strongly believed that with the experiences and learnings I gained while studying, I can fulfill the responsibilities that maybe assigned to me. I am a quick learner and work well both independently and as part of a team. I am comfortable with physical labor and am capable of working in various weather conditions. My commitment to safety is a top priority, and I am always careful to follow all guidelines and procedures to ensure a safe working environment for myself and my colleagues.

I am eager to bring my skills and dedication to National Abaca Research Center and contribute to your mission of providing reliable service to the community. I have attached my resume for your review and would appreciate the opportunity to discuss my qualifications with you in an interview.

Thank you for your time and consideration.

Sincerely,



GRETCHEN MAE M. PRADO
Applicant
Contact number: 09317200462