

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal cases against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION													
2. SURNAME		ESTRERA											
FIRST NAME		ADA											
MIDDLE NAME		LUBAY											
3. DATE OF BIRTH (mm/dd/yyyy)		5/9/1994		16. CITIZENSHIP		If holder of dual citizenship, please indicate the details.							
4. PLACE OF BIRTH		POMIPONAN, BAYBAY CITY, LEYTE											
5. SEX		☐ Male ☒ Female											
6. CIVIL STATUS		☒ Single ☐ Married ☐ Widowed ☐ Other/s:											
7. HEIGHT (m)		1.049 m											
8. WEIGHT (kg)		41 kg											
9. BLOOD TYPE		O											
10. GSIS ID NO.		N/A											
11. PAG-IBIG ID NO.		121237195823											
12. PHILHEALTH NO.		13-202405284-5											
13. SSS NO.		N/A											
14. TIN NO.		721-803-015											
15. AGENCY EMPLOYEE NO.		N/A											
II. FAMILY BACKGROUND													
22. SPOUSE'S SURNAME		N/A		23. NAME of CHILDREN (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)							
FIRST NAME				NAME EXTENSION (Jr., Sr.)		N/A							
MIDDLE NAME													
OCCUPATION													
EMPLOYER/BUSINESS NAME													
BUSINESS ADDRESS													
TELEPHONE NO.													
24. FATHER'S SURNAME		ESTRERA											
FIRST NAME		DANILO		NAME EXTENSION (Jr., Sr.)									
MIDDLE NAME		CLAROS											
25. MOTHER'S MAIDEN NAME		ERLINDA ESPANTO LUBAY											
SURNAME		ESTRERA											
FIRST NAME		ERLINDA											
MIDDLE NAME		LUBAY											
III. EDUCATIONAL BACKGROUND													
26. LEVEL		NAME OF SCHOOL (Write in full)		BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)		YEAR GRADUATED		SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
ELEMENTARY		POMIPONAN ELEMENTARY SCHOOL		PRIMARY EDUCATION		2000 To 2006		N/A		2006		N/A	
SECONDARY		POMIPONAN NATIONAL HIGH SCHOOL		HIGH SCHOOL		2006 To 2010		N/A		2010		N/A	
VOCATIONAL / TRADE COURSE		N/A		N/A		N/A To N/A		N/A		N/A		N/A	
COLLEGE		VISAYAS STATE UNIVERSITY		BACHELOR OF ELEMENTARY EDUCATION		2013 To 2017		N/A		2017		LIGU SCHOLARS	
GRADUATE STUDIES		N/A		N/A		N/A To N/A		N/A		N/A		N/A	
SIGNATURE										DATE		May 21, 2024	

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

[illegible]

SIGNATURE	DATE
	May 21, 2021

SIGNATURE	DATE
	May 21, 2021

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed. a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☐ YES ☐ NO ☐ NO If YES, give details: ☐ NO	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☐ YES If YES, give details: ☐ NO	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☐ NO If YES, give details: Date Filed: _____ Status of Case/s: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☐ NO If YES, give details: ☐ NO	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☐ YES If YES, give details: ☐ NO	
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☐ YES If YES, give details: ☐ NO	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☐ YES If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant/ appointee)		
NAME	ADDRESS	TEL. NO.
IZEL ANN A. LEONA	BAYBAY CITY, LEYTE	0926-547-4652
BEATRIZ S. BELONIAS	VISCA, BAYBAY CITY, LEYTE	0917-311-3309
CONNEL D. ANTIPASO	VISCA, BAYBAY CITY, LEYTE	0917-310-1458
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
Government Issued ID (i.e. Passport, CCSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		
Government Issued ID: PRC		
ID/License/Passport No.: 1593883		
Date/Place of Issuance: 12/21/17 - Tacloban City		
 Signature (Sign inside the box) 5/21/2021 Date Accomplished  Right Thumbmark		
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		
Person Administering Oath		