

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	DE LA CERNA		
FIRST NAME	JULIUS CESAR		NAME EXTENSION (JR., SR)
MIDDLE NAME	LIBARIOS		
3. DATE OF BIRTH (mm/dd/yyyy)	07/27/1977	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details:	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA House/Block/Lot No. Sitio Ilawod Subdivision/Village BAYBAY CITY City/Municipality
7. HEIGHT (m)	1.64 m		NA Street San Isidro Barangay LEYTE Province
8. WEIGHT (kg)	72 kg.	ZIP CODE	6521
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	NA House/Block/Lot No. Sitio Ilawod Subdivision/Village BAYBAY CITY City/Municipality
10. GSIS ID NO.	2004204927		NA Street San Isidro Barangay LEYTE Province
11. PAG-IBIG ID NO.	917117732690	ZIP CODE	6521
12. PHILHEALTH NO.	130500821494		
13. SSS NO.	N/A	19. TELEPHONE NO.	NONE
14. TIN NO.	944857834	20. MOBILE NO.	09557749713
15. AGENCY EMPLOYEE NO.	4587351	21. E-MAIL ADDRESS (if any)	juliuscesar.delacerna@deped.gov.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME			CHRISTINE NICOLE G. DE LA CERNA	12/06/2002
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	N/A			
FIRST NAME	N/A	NAME EXTENSION (JR., SR)		
MIDDLE NAME	N/A			
25. MOTHER'S MAIDEN NAME				
SURNAME	DE LA CERNA			
FIRST NAME	DELILAH			
MIDDLE NAME	LIBARIOS			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PALO I CENTRAL SCHOOL	ELEMENTARY EDUCATION	1984	1990	GRADUATED	1990	N/A
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	SECONDARY EDUCATION	1990	1994	GRADUATED	1994	N/A
COLLEGE	ASIAN DEVELOPMENT FOUNDATION COLLEGE	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	1994	1998	GRADUATED	1998	N/A
COLLEGE	SOUTH WESTERN UNIVERSITY	BACHELOR OF SCIENCE IN CIVIL ENG'G.	2002	2004	5th YEAR	N/A	N/A
GRADUATE STUDIES	COLLEGE OF MAASIN	MASTER in PUBLIC ADMINISTRATION	2020	2022	GRADUATED	2022	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 5, 2024
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER SERVICE PROFESSIONAL ELIGIBILITY	82.70%	10/16/05	LEYTE NATIONAL HIGH SCHOOL, TACLOBAN CITY	1623	12/5/05
	CAREER SERVICE SUB-PROFESSIONAL ELIGIBILITY	86.40%	06/19/96	CIVIL SERVICE COMMISSION, REGIONAL OFFICE, PALO, LEYTE		06/19/96
	PHILIPPINE NATIONAL POLICE ENTRANCE EXAM	74.20%	10/24/04	LEYTE NATIONAL HIGH SCHOOL, TACLOBAN CITY		01/17/05

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	June 5, 2024
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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of L.D. (Managerial/ Supervisory/ Technical etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2024 Visayas Congress of Human Resource Management Practitioners	21/05/2024	23/05/2024	16	Supervisory	Civil Service Commission
	Seminar-Workshop on PRIME-HRM Maturity Level 2: RSP and PM	22/03/2021	26/03/2021	40	Managerial	Civil Service Commission
	RSP Capability Building for HRMP SB	11/26/2019	11/29/2019	32	Technical	Department of Education
	Field Consultation, Procurement Competency Needs Assessment, Workshop on Procurement Risk Profiling and Root Cause Mapping/Analysis	11/5/2019	11/9/2019	40	Technical	Department of Education
	Orientation on Learning and Development Governance and Enabling Mechanism (L&D GEM) of the Personnel Development Committee	2/18/2019	2/20/2019	24	Technical	Department of Education
	Writeshop on the Completion of the DepEd HR Rulebook			24	Technical	Department of Education
	Regional CSC-HRMP Congress	04/21/16	04/22/16	16	Managerial	Civil Service Commission
	Strategic Human Resource Management (SHRM)	08/26/15	08/28/15	24	Managerial	Civil Service Commission
	Live-In Performance Based Bonus (PBB) Compliance Workshop	10/02/14	10/03/14	16	Technical	Department of Education
	Basic Customer Service Skills (BCSS)	08/19/14	08/20/14	24	Technical	Civil Service Commission
	Orientation on the DepEd Rationalization Program for DepEd RO VIII	04/10/14	04/11/14	16	Technical	Department of Education
	Workshop for Regional and Division Bids and Awards Committees (BACs) and BAC Secretariats on RA 9184 and its Revised IRR	03/25/14	03/27/14	24	Technical	Department of Education, Procurement Service
	Leave Administration Course for Effectiveness (LACE)	03/12/14	03/13/14	16	Technical	Civil Service Commission
	Seminar Workshop on Records Disposition/Administration	05/09/13	05/10/13	16	Technical	Department of Education
	Rules and Regulations on Settlement of Accounts (RRSA) and Revised Rules of Procedures of COA (RRPC)	10/05/11	10/05/11	8	Technical	Commission on Audit
	Total Quality Management Training Among Administrative Personnel	11/12/09	11/14/09	24	Technical	Visayas State University
	Basic Safety Training	11/08/04	11/12/04	40	Technical	National Maritime Polytechnic

(Continue on separate sheet if necessary)


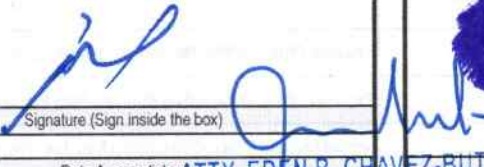

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Cooking		Regional Office, HRMO With High Outstanding Performance CY 2021		N/A
	Boxing		Regional Office, Outstanding Non-Teaching Personnel (Level II) 2020		
	Running		School Division Office, Outstanding Non-Teaching Personnel Level II 2020		
			Regional Outstanding Division Human Resource Management Officer 2019		
			Schools Division Office, Outstanding Non-Teaching Personnel 2016		
			Resource Speaker on Personnel Matters		
			BAC Secretariat		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 5, 2024
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p>  <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 35%;">NAME</th><th style="width: 35%;">ADDRESS</th><th style="width: 30%;">TEL. NO.</th></tr></thead><tbody><tr><td>HON. DOMINIC JUNIE F. MURILLO</td><td>Baybay City, Leyte</td><td>09991683474</td></tr><tr><td>MARILYN B. SIAO, Ph.D.</td><td>Inopacan, Leyte</td><td>09176342350</td></tr><tr><td>MANUEL P. ALBANO, Ph.D., CESO V</td><td>Maasin City, So. Leyte</td><td>09955485839</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	HON. DOMINIC JUNIE F. MURILLO	Baybay City, Leyte	09991683474	MARILYN B. SIAO, Ph.D.	Inopacan, Leyte	09176342350	MANUEL P. ALBANO, Ph.D., CESO V	Maasin City, So. Leyte	09955485839
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>TIN</td></tr><tr><td>ID/License/Passport No.:</td><td>944857834</td></tr><tr><td>Date/Place of Issuance:</td><td>January 22, 2007/BIR, Palo, Leyte</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	TIN	ID/License/Passport No.:	944857834	Date/Place of Issuance:	January 22, 2007/BIR, Palo, Leyte	<div style="text-align: center;"> PHOTO</div> <div style="text-align: center;"> Signature (Sign inside the box)</div> <div style="text-align: center;"> Right Thumbmark</div> <div style="text-align: center;"><p><b>ATTY. EDEN B. CHAVEZ-BUTAWAN</b></p><p>Notary Public for the Province of Leyte, City of Baybay</p><p>Notary Commission No. B-23-12-07</p><p>Valid until December 31, 2025</p></div>		
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PLEASE INDICATE ID Number and Date of Issuance													
Government Issued ID:	TIN												
ID/License/Passport No.:	944857834												
Date/Place of Issuance:	January 22, 2007/BIR, Palo, Leyte												
<p>SUBSCRIBED AND SWORN to before me this <u>JUN 07 2024</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="display: flex; justify-content: space-between;"><div style="width: 45%;"><p>DOC NO. <u>171</u></p><p>PAGE NO. <u>1</u></p><p>BOOK NO. <u>1</u></p><p>SERIES OF. <u>171</u></p></div><div style="width: 50%; border: 1px solid black; padding: 5px;"><p style="text-align: center;">Person Administering Oath</p><p style="text-align: center;">PTR No. BC0210232 - Jan. 3, 2024</p><p style="text-align: center;">IBP O.R. No. 395880 - Jan 3, 2024</p><p style="text-align: center;">MCLE COMPLIANCE NO. VII-0016593-Valid until April 14, 2025</p><p style="text-align: center;">Attorney's Roll No. 42391</p><p style="text-align: center;">TIN No. 27628029</p><p style="text-align: center;">R. Magsaysay Ave., Baybay City, Leyte</p></div></div>													