

Miriel O. Pido
Zone 17 M.L. Quezon Street
Baybay City, Leyte

July 17, 2020

LOURDES B. CANO

Director
Director for Admin. & Human Resource Devt. Office
Visayas State University
ViSCA, Baybay City, Leyte

Dear Ma'am Cano,

Hello and good day!

This letter is to express my interest in applying for Administrative Aide IV position recently posted through VSU website.

With a Bachelor's degree in Computer Science, and hands-on experience on both educational and professional fields, I am confident I will be an asset to your organization. I enjoy being challenged and engaged with projects that require me to work outside my comfort and knowledge set.

I started my career as a Survey Programmer with Western Wats on July 2008. Working under the direction of senior members, I created different surveys used in phone centers.

I formerly worked as a Reports Engineer in IComm where I have been able to further strengthen my technical acumen.

I have attached my PDS highlighting my academic and professional skills. Thank you in advance for your consideration.

Sincerely yours,



Miriel O. Pido

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