



# Karl Vasquez

## CONTACT

✉ Karlvasquez2021@gmail.com

☎ 09923026900

📍 Quezon City, Metro Manila

🌐 [www.linkedin.com/in/karl-vasquez-767892372](https://www.linkedin.com/in/karl-vasquez-767892372)

## PROFILE SUMMARY

A college graduate with a Bachelor of Science in Geodetic Engineering, seeking a job opportunity where I can apply and enhance my current knowledge and skills. I aim to grow through experience while contributing to the company to the best of my ability.

## SKILLS

- ✓ MS Office
- ✓ AutoCAD
- ✓ Adaptability
- ✓ Problem-Solving
- ✓ Team Player

## LANGUAGES

- ✓ Cebuano: Native
- ✓ Filipino
- ✓ English

## PROFESSIONAL EXPERIENCE

### Rolando S. Siccion Surveying Office

Land Surveyor

7449-7453 AH Lacson St. Sta. Cruz Manila

- Conducts land surveys specifically at DAR condonation project.

### Rey Refrigeration and Airconditioning Services

Secretary and Accounting Officer

Montilla St. Cor. Montilla Blvd. San Ignacio (15) Butuan City

- Manages office-based tasks including scheduling, customer reminders, and tracking availability of product.
- Responsible for preparing purchase orders, creating quotations, summarizing sales reports, and handling various office documentation to support daily operations.

## EDUCATION

### Bachelor of Science in Geodetic Engineering

Caraga State University – Main Campus

Ampayon, Butuan City 2019 – 2024