

July 22, 2022

Dr. Jett C. Quebec

Department Head

Department of Liberal Arts and Behavioral Sciences

Visayas State University

Dear Dr. Quebec:

As mentioned by a dependable person, the Department of Liberal Arts and Behavioral Sciences is hiring for Part-time Instructors. With this, I am affirming my great interest as applicant for the said opportunity.

Alongside my application letter are the other pertinent files including resume, curriculum vitae, personal data sheet, and a document containing my government issued license. However, as much as I wanted to immediately attach my Transcript of Record, Visayas State University will be releasing the aforementioned document after the graduation on August 12, 2022. In this regard, this letter formally intends to assure that my Transcript of Record will be immediately submitted after the aforesaid date.

Should you have any relevant inquiries concerning this matter, please let me know at arieshanopol@gmail.com and through my mobile-09207219078. My great gratitude is all yours and have a pleasant day ahead.

Sincerely,


Josel Cagascas Anopol